

NIAGARA  
2017-2018 SCHOOL YEAR  
**HIGH SCHOOL/JUNIOR HIGH SCHOOL/ELEMENTARY  
STUDENT HANDBOOK**

700 Jefferson Avenue  
Niagara, Wisconsin 54151

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[www.niagara.k12.wi.us](http://www.niagara.k12.wi.us)

This handbook belongs to:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Locker No. \_\_\_\_\_ Bus No. \_\_\_\_\_

In Case of Emergency, Notify:

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_



The Mission of the School District of Niagara is to maximize every student's opportunity to succeed in life. This will be facilitated by providing a safe, orderly, and nurturing learning environment with the involvement of innovative qualified staff working with families, school, and community.

# The School District of Niagara's Most Important Values

## **We Will...**

### **BE ACTIVE PARTNERS WITH...**

**Students**

**Parents**

**Community Members**

**Local Businesses**

**Colleges/Universities**

### **BE RESPECTFUL OF OTHERS...**

**Our students and staff will always treat others with dignity and embrace diversity.**

### **FOSTER AN ENVIRONMENT WHERE PEOPLE ARE PASSIONATE AND ENGAGED...**

**Our students and staff will take pride in their work, their accomplishments, and the School District of Niagara.**

### **PREPARE AND EDUCATE CHILDREN FOR LIFELONG SUCCESS...**

**As an educational institution and as individuals, we will never be satisfied with the status quo and will strive for progressive change.**



**"Preparing and Educating Children for Lifelong Success"**

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## **FORWARD**

The main purpose of the Student Handbook is to familiarize all students and parents or guardians with the current policies, regulations, activities, and requirements of Niagara High, Niagara Junior High, and Niagara Elementary Schools. It is important for students and parents to read this booklet carefully. We urge you to consult with staff or administrators whenever you have a question or concern. It will expedite the situation if the protocol of the chain-of-command is followed whenever possible. If your concern is with a class or activity, please first direct your question or concern to the teacher, coach, or advisor. They would be most knowledgeable about your concern. If the concern deals with an extracurricular activity, the next step would be to contact the athletic/activity director. If the concern is not resolved at that level, the next step would be to contact the principal. If the situation still has not been resolved after these steps, the matter then may be brought to the attention of the superintendent and through him to the Board of Education if district policy permits this. This is the proper procedure to follow and will be beneficial in resolving areas of concern in the most expedient and efficient manner. Your cooperation in following this procedure will be greatly appreciated.

The education of each student is the primary vehicle which will determine their future success and happiness. We urge each student to take full advantage of the opportunity to gain a sound and well-rounded education and to enhance their experience by taking an active part in the school's extra-curricular program. The development of good study habits and time-management skills will ensure that your high school years will be successful. A positive attitude and approach to your classes, teachers, and fellow students will help to ensure that your high school career will be enjoyable and successful.

**Nathaniel Burklund, Superintendent**

### **STEPS TO SUCCESS IN SCHOOL**

**ATTEND REGULARLY  
COME PREPARED  
TRY YOUR BEST  
RESPECT YOURSELF AND OTHERS  
GET INVOLVED IN SCHOOL ACTIVITIES**

## **STUDENT PERSONNEL POLICY**

The intent of this policy is not punitive in nature, rather, its two main purposes are: (1) to indicate that the official school policy is one of disapproval rather than one of condemnation and (2) it is hoped that some official stand may prove to be a deterrent, however slight, to non-social activities.

A. The privilege of attending the School District of Niagara and representing the School District of Niagara in any extracurricular activity, or of participating in any such activity, may be restricted, or denied due to any of the following situations:

1. Any act or deed which brings discredit to the school.
2. Any act or deed that may have ill effects on the student body.
3. Any conduct which is offensive to commonly accepted community standards of moral or civil behavior for young people.

The above policy is interpreted to include all such acts, deeds or conduct, committed within or without the school program, and within or without the local community.

Disciplinary action for A-1, 2 or 3 is not to exceed one year from date disciplinary action is taken.

In the area of Student Personnel, the School District of Niagara does not discriminate on the basis of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability.

## **ACADEMIC ELIGIBILITY FOR ATHLETICS (Grades 7-12)**

The intent of this section is to have students understand that it is a privilege to represent the school in any co-curricular activity and that their performance in the classroom takes precedence over participation. Accordingly, all students engaging in such activities must meet the eligibility requirements that the school district has set. Eligibility of students with exceptional needs will be governed by their individual educational program as determined by the administration with input from appropriate staff.

1. All Students participating in co-curricular activities must be enrolled as full time students. Full time is defined as 5.5 credits per year.
2. Meet all WIAA and Niagara School District eligibility standards.
3. Interpretation: In accordance with WIAA regulations, and being a full time student, the student will not have received more than one failing grade (including incompletes) in the most recent grading period. Coaches and the Athletic Director will take responsibility for monitoring class and progress through the use of attendance status reports and grading reports as provided by the office.
4. The Niagara Athletic Department shall disallow WIAA ineligible students from competition/performance until not less than 15 scheduled days and nights have passed. A student may erase ineligibility immediately if he/she makes up incompletes within two weeks of the last grading period.
5. Have on file a yearly physical/alternative year form and an emergency medical card.
6. Athletes will be required to attend on a daily basis four consecutive class periods in order to play or practice.
7. Eligibility shall be determined on the most recent 9 week grading period (not semester grading period).
8. Athletes will not be able to make up F's to regain eligibility except successfully completely summer school.
9. Eligibility will carry over from the 4<sup>th</sup> (9 week) grading period to the following year.
10. The activity fee must be paid before the first athletic contest or the student will not be able to participate.

## ACCIDENT INSURANCE

The School District of Niagara provides a physical injury accident benefit program for all students enrolled in the school and also for all involved in athletics. This is a SUPPLEMENTAL coverage plan and is limited to the provisions of the policy as set forth by the descriptive literature. Athletes are to inform the principal when they sustain an injury in a practice or a contest and the nurse is to be informed by the students when injured during the regular school day. The principal and/or nurse will complete the report form and give it to the student to take home. At this point the school is no longer involved as the parent submits all bills to his or her insurance company and, if applicable, to the school's supplement insurance carrier. It is strongly recommended that all parents have their children covered by their own family insurance plan.

## ACTIVITY CODE

Participation in the school's extracurricular activity program is a privilege and those who choose to participate must follow the provisions of the activity code as well as the rules established by each advisor or coach. Copies will be distributed to students and parents upon request and additional copies may be obtained in the high school office. The use and/or possession of alcoholic beverages, illegal drugs, and tobacco (including e-cigarettes) is prohibited year-round and not just during activity season and school year. Students are reminded that it is a violation of the code to attend a gathering (i.e. beer party) where alcohol is served even if the student does not drink. Consideration for students who voluntarily enroll themselves in AODA rehabilitation programs to those that self-disclose the infraction. Violators are ineligible to serve on Homecoming or Prom courts until their penalty has been served. Under M & O Conference rules, an athlete who misses one or more conference games due to an athletic/activity code violation is ineligible to be nominated for all-conference recognition at the end of the season in which he or she had missed a contest. Conduct unbecoming to the district is at the athletic director's discretion!

## ACTIVITY FEES

Participants in junior and senior high athletics/extra & co-curricular are required to pay a \$20.00 participation fee prior to their first game in each sport. Those with a problem meeting the deadline may seek a postponement by making arrangements with the athletic director or principal. Fees are to be paid in the district office.

## ATHLETIC SEASON PASSES

Season passes for all home athletic contests may be purchased in the high school office. An adult pass is \$40.00 and a pass for a couple is \$50.00. Passes admit the purchaser to all varsity, JV, and junior high games at Niagara (excluding WIAA tournament games) for the entire year. Students are admitted to all athletic home events free of charge.

## ATTENDANCE POLICY

### A. LEGAL REQUIRMENTS

Except with rare exception, Wisconsin law requires all children between the ages of 6 and 18 to attend school full time on a regular basis unless a LEGAL excuse is submitted by the parent or guardian. **Written excuses must be received within 48 hours of the absence or they will automatically become unexcused. (Exception is an excuse written by a medical doctor).**

### II. LEGAL EXCUSES

A. As per State Statute: The school attendance officer is empowered to approve a legal excuse to any student for the following reasons:

1. Evidence that the student is not in a proper physical or mental condition to attend school or an educational program. The district may request the parent or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuse shall state the period of time for which it is valid.
2. An illness in the immediate family which requires the absence of the student because of family responsibilities. The district may request the parent or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the family member. Such excuse shall state the period of time for which it is.
3. Medical, dental, chiropractic, optometric or other valid professional appointments. Parents or guardians are requested to make their appointments during non-school hours.
4. A death in the immediate family or funerals for close relatives.
5. Religious Holidays
6. Family trips that can be taken only during the normal school term. The intent of this statement is to provide opportunity for students to accompany their parent/guardian on a vacation which cannot be scheduled when school is not in session. A parent/guardian shall be required to notify the school attendance officer, or designee, prior to leaving on vacation. Advanced assignments sheets will be required.
7. Students vacations without following this procedure will be considered unexcused.
8. A court appearance or other legal procedure which requires attendance of the student.
9. A quarantine as imposed by a public health officer.
10. Attendance at special events of educational value as approved in advance by the school attendance officer.
11. Approved school activities during school time.
12. Special circumstances that show good cause which are approved in advance by the school attendance officer.

Other Excused Absences:

Wisconsin law provides parents the opportunity to excuse their children from school for a total of ten (10) days per year. These days could be used for those absences not already considered excusable as explained in the previous section. These days may include, but are not limited to: Shopping, going to the hairdresser or barber, hunting (except as a vacation), and senior pictures.

Stated specifically, the law reads: 118.15(3) c “Any child excused in writing by his parent or guardian before the absence. The school board shall require a child excused under this paragraph to complete any course work missed during the absence. A child may NOT be excused more than 5 days in a school year under this paragraph.” These excused days will count toward total days missed for taking semester/final exams (Board Policy).

### **III. ATTENDANCE PROCEDURE**

A. When a student is absent, parents are urged to call the high school office prior to 9:00 A.M. to inform staff of the absence and the reason. Upon returning to school following an absence, a student will report to the high school office and present a written excuse from his parent (unless the parent called) to the secretary. It is the student’s responsibility to obtain his/her homework assignments from their teacher. A student shall have one day for

each day absent to make up assignments and exams. If the student is not in class for 35 minutes or more, it will count as an absence in that class.

#### **IV. TARDINESS**

A. Definition: A student is considered tardy if he or she reports to a class or study hall after the starting bell for that period has sounded.

B. Tardy Procedure: Students who arrive late for the first class in the morning or afternoon are to report to the high school office to receive a pass to class. Those tardy more than once a quarter will serve one hour of detention for each time they were tardy after the first one. The teacher for their class will monitor the frequency of the student's tardiness and assign the student to a detention. Students who are habitually tardy may be denied admittance to his/her class.

#### **V. TRUANCY**

A. Definition: A student is considered truant any time he or she is absent from school for all or part of a day without having a legal excuse which is provided by his or her parent or guardian. State law states that it is the parent's responsibility to see to it that a child attends school on a regular basis. Failure to do so may result in the parent being referred to the proper county/city officials for legal action.

B. A "habitual truant" is a student who is absent for school without an acceptable excuse for part or all of 5 or more days in one semester. After a student has reached this figure, a notice of habitual truancy will be sent to the parent/guardian and a meeting will be scheduled with the parent/guardian within five days after the notice has been sent. The parent/guardian may request that the date of the meeting be extended an additional five school days. Days a student is absent due to suspension will not count toward habitual truancy.

**Niagara Municipal Court**, 1029 Roosevelt Road, Niagara, WI 54151, 715-251-3235.

Scott Sexton (Judge)      Tracy L. Coppens (Clerk)

These are the following sanctions that can be handed down by the Court for Truancy:

1. Order student to attend school, without further absences.
2. Parents ordered to attend school with child.
3. If ill, student must have doctor's excuse for each day missed.
4. Counseling ordered for student/guardian, at own expense.
5. Restrictions on friends, associates.
6. May be ordered to homebound detention on nights and weekends.
7. Driver's License suspended for up to one year.
8. Revoke working permit.
9. Ordered to pay the Court fines/forfeitures up to \$500.00

#### **VI. UNEXCUSED ABSENCES**

A. Definition: A student who has been absent and returns to school without the parental note or telephone call. A note (or call) from the parent must be received.

B. The principal shall decide if an absence is unexcused.

#### **VII. ATTENDANCE AND EXTRACURRICULAR PARTICIPATION**

A. As a general rule students must be in attendance at least a half-day in order to participate in an extracurricular activity the same day. This would be considered 4 consecutive periods. Students who miss the full day for verified out-of-town medical or dental appointments and for pre-approved college visits shall be permitted to participate the same day.

#### **VIII. SUSPENSION AND EXPULSION**

A. Suspension is the removal of a student by the administration from a class or all classes for a specified length of time. In most cases this will not exceed five school days



unless the student is referred to the board of education for an expulsion hearing. Suspensions may be in-school, out-of-school, or a combination of both as determined by the administration. Students on suspension will be given their assignments and may make up their schoolwork without penalty as long as assignment deadlines are met. Students on suspension are prohibited from being on school property and attending school activities (home or away) until the morning they are eligible to return to school (i.e. A student serving a suspension on a Friday may not attend or participate until the following Monday or next school day).

B. A student and his or her parent/guardian may appeal the suspension to the superintendent whose decision is final.

C. Expulsion is the formal dismissal of a student from school by action of the board of education. In most cases the student will forfeit credit for the length of his or her expulsion. Students who have been expelled are prohibited from being on school property and attending school activities (home or away) until the period of expulsion has ended.

**BADGER CARE/AFTER SCHOOL PROGRAM INFORMATION FOR GRADES K-6**

The Badger Care Program is a before & after school program for children in grades K-6. This program is for working parents or parents continuing their education. Registration is required before participation each school year. **Parents must fill out a purple request form prior to needing services.** Forms are available at Badger Care or in the Main Office. Before school hours are from 6am-7:30am, and after school is 3:05pm-6pm. Parents must sign their children in & out, and a photo ID is required. Parents will need a door entry card after school hours. Cards are issued during registration. Badger Care is not in session during non-school days or cancellations/delays.

**BELL SCHEDULE- HIGH SCHOOL (9-12)/ MIDDLE SCHOOL (6-8)**

<b>Hour 1:</b>	8:00 – 8:50	<b>HS Lunch:</b>	11:29 – 12:04
<b>Hour 2:</b>	8:53 – 9:43	<b>HS Hour 5:</b>	12:04 – 12:36
<b>Hour 3:</b>	9:46 – 10:36	<b>Hour 6:</b>	12:39 – 1:29
<b>Hour 4:</b>	10:39 – 11:29	<b>Hour 7:</b>	1:32 – 2:22
<b>MS Hour 5:</b>	11:32 – 12:04	<b>Hour 8:</b>	2:25 – 3:15
<b>MS Lunch:</b>	12:04 – 12:39		

**BELL SCHEDULE- ELEMENTARY SCHOOL (4K-5)**

<b>7:40</b>	Students arrive and proceed to the playground. Breakfast students may go to the cafeteria
<b>7:55</b>	Bell Rings
<b>8:00</b>	Students to their classrooms. (Students entering the classroom after 8:00 am are considered tardy.)
<b>10:30—11:15</b>	4K-2 lunch and recess
<b>11:00—11:45</b>	3-5 lunch and recess
<b>3:05</b>	4K-5 Dismissal

**BELL SCHEDULE- TWO HOUR DELAY**

If there is a two-hour delay, all VOC Center students must call the high school office for the delay schedule. This schedule will be on a rotating basis to accommodate all classes.

**BUS RULES/TRANSPORTATION NEEDS FOR STUDENTS**

Bus transportation routes and schedules are published on the school’s website each August before school starts. Those who violate rules of safety and behavior may lose the privilege of riding the bus. Among the traditional rules are the following:

1. Be on time for the bus.
2. Obey the driver promptly at all times.

3. Ride only your designated bus.
4. Refrain from loud talking and other actions that might distract the driver.
5. Remain seated until the bus completely stops.
6. Show respect to the driver, other passengers, and the bus itself.
7. Form a line to board the bus at a safe distance from where the bus will stop.

In an effort to maintain safety to our children and good communication with parents, students will not be permitted to change buses except for daycare and emergencies. If your child has a transportation change, please send a note. Call the Main Office at 715-251-4541 if you have any questions regarding transportation.

#### **CHAIN OF COMMAND**

If you have any concerns, the first person to contact is your child's classroom teacher. The classroom teacher may find that it is necessary to refer your concern to the principal. If the principal is unable to act on your concern, you may be referred to the superintendent.

#### **CIVIL RIGHTS VOCATIONAL POLICY**

In keeping with state and federal guidelines, it is hereby publicly known that all vocational courses offered by the School District of Niagara are open to all students without regard to race, color, national origin, sex, or handicap. Specific vocational education courses offered annually, or on an alternate year basis when student interest is sufficient, including AutoCAD, Woodworking, and Metals. In addition, high school students at the appropriate grade level may also select from among courses offered through the school district's affiliation with the Dickinson-Iron Technological Center.

#### **CLASS DUES**

All high school students pay class dues to their class treasurer. Dues should be paid before the end of the first quarter. Those who do not pay them may be denied participation in school activities. All class dues and other financial obligations must be paid before a graduating senior will receive a diploma.

#### **CLASS RANK**

Class rankings are determined by each student's cumulative grade point average. The official class ranking for seniors is determined each year at the end of the seniors' seventh semester. In the event of a tie for the top student in the senior class, the tie-breaking procedure established by the board of education will be used. The student chosen to be recipient of the Wisconsin Academic Excellence Scholarship must have attended Niagara High School for four consecutive semesters immediately prior to when the selection is made.

#### **CREDIT RECOVERY COURSES/YOUTH OPTIONS**

The Board of Education will accept credit for courses taken by students who are enrolled on a full time basis at Niagara High School. The principal or school counselor will assist the student in the application process and approve the course the student wants to take.

#### **CUMULATIVE RECORDS**

A permanent cumulative record is kept in the office for each student who has attended Niagara High School. The record contains information about student grades, attendance, and standardized testing scores. For most graduates, information about class rank, grade point average, and the type of diploma is also indicated on the transcript. Unless the student

has been expelled from school by the Board of Education, discipline records are not a part of a student's cumulative record.

## **DISCRIMINATION COMPLAINT PROCEDURE**

The School District of Niagara does not discriminate on the basis of race, sex, color, national origin, or disability.

### **A. FILING COMPLAINTS**

#### **1. Informal Complaint Procedure**

Every attempt should be made to resolve student discrimination complaints at the level closest to which they occur. Except as noted below, a complaint should be presented verbally or in writing to the administrator supervising the school or department most closely associated with the alleged discrimination. This administrator will attempt to resolve the issue with the complainant through informal channels. If attempts to resolve the complaint through informal channels are not satisfactory, the complainant may submit the complaint by means of the District's formal complaint procedure.

#### **2. Formal Complaint Procedure**

- a. A written statement of the complaint shall be prepared by the complainant on the form provided, signed and presented to the Office of the Superintendent at the following address and phone number: 700 Jefferson Avenue, Niagara, WI 54151, (715) 251-1330. Discrimination or harassment complaints relating specifically to the Superintendent shall be presented to the President of the School Board.
- b. The Superintendent shall further investigate the matters relating to the complaint and may meet with all parties involved. He/she shall provide written acknowledgement of receipt of the complaint within 20 business days and then establish a conclusion and respond to the complainant in writing within 60 business days.
- c. If the complainant remains unsatisfied, he/she may appeal through a signed written statement to the School Board within five business days of his/her receipt of the Superintendent's response. In an attempt to resolve the complaint, the members of the Board shall meet with the concerned parties and/or their representatives within 20 business days of the receipt of such an appeal. The Board secretary shall send a copy of the Board's disposition of the appeal to each concerned party within 10 business days of this meeting.
- d. If the complaint has not been satisfactorily settled, further appeal may be made to appropriate agencies (i.e. Equal Rights Division of the Department of the DWD, Equal Employment Opportunities Commission, and Office of Civil Rights) and/or the courts having proper jurisdiction.

### **B. INVESTIGATING COMPLAINTS**

1. Both formal and informal employee discrimination and harassment complaints shall be treated seriously and properly investigated. Even anonymous complaints should be treated seriously where there are indications of reliability, for example, sufficient detail.
2. Conducting Interviews – The Superintendent shall conduct interviews regarding the complaint with the complainant, the alleged perpetrator of the discrimination or harassment, witnesses, and others as appropriate and necessary to determine the facts.
3. Concluding the Investigation – The Superintendent shall conclude the complaint investigation as follows:
  - a. Determine the facts of the matter and conclude whether discrimination or harassment did occur.
  - b. Make recommendations to the Board of Education as to the action(s) that should be taken regarding the complaint, including potential disciplinary action.
  - c. Review the results of the investigation with the complainant.
  - d. Review the results of the investigation with the alleged perpetrator of the discrimination or harassment and proceed with any action that was deemed appropriate.
  - e. The complaint investigation will be documented in writing.
4. Documentation and Follow-Up – The Superintendent shall document in writing all the facts, determinations and actions taken by the district regarding the discrimination or harassment complaint and follow-up on such actions as necessary.

## **DIRECTORY INFORMATION**

The School District of Niagara designates the personally identifiable information contained in a student's education record as "directory information" and may disclose that information without prior written consent:

1. The student's name
2. The student's address
3. The name of parent or guardian of student
4. The student's date of birth

A public notice will be published in the local newspaper for parents who do not wish to have any part or all of this information made available for public release. The parent must sign and return form to the main office by October 1<sup>st</sup> of each year. Questions about this may be directed to the main office of School District of Niagara.

## **DRIVERS EDUCATION FEES**

Driver's education class will only be offered in the summer. Students taking Drivers Education must pay a fee before they may participate in the "behind-the wheel" part of the course and the class will be a .25 credit course. Students will receive a driver's education certificate after proof of payment.

## **DROP OFF, PICK- UP, AND PARKING**

In an effort to maintain the safety of all individuals, there is absolutely no parking allowed at any time (school days and non-school days) in the Circle Drive for drop-off or pick-up purposes. Students are to be dropped off at the student area off the main parking lot near the drop-off sign. You are welcome to walk in with your child. If you are picking up your child, please use the visitor parking lot. **The Circle Drive is for busing and emergency vehicles only.** Parents can also use the Washington Avenue driveway. Doors are open from 7:30am-8:00am. After 8am students must enter through the main entrance and sign in. Parents must wait in the elementary commons for student pick-up. Do not wait in the hallway or near the classroom door, as not to disrupt the classroom. The back door will open at 3:00pm.

## **DRUG-FREE ENVIRONMENT**

To comply with the Drug-Free Workplace Act 1989 the School District of Niagara has adopted the following policy:

The unlawful manufacturing, distribution, dispensation, possession, or use of alcohol, illegal drugs, controlled substances, or associated paraphernalia by a student or employee is prohibited in the workplace. Failure to abide by this policy will result in disciplinary action up to and including suspension or expulsion from school or termination of employment. Such disciplinary action shall be done in accordance with state law, established procedures and provisions of the current employee agreements. Violation of this policy may also result in referral to law enforcement officials for prosecution under specific state or local laws. All students and employees shall receive a copy of this policy and a list of facilities in the Marinette County area that will help people with drug and alcohol problems. All students and employees are expected to cooperate with any investigation of violation of this policy.

## **USE OF POLICE DEPARTMENT CANINE UNITS**

In order to maintain a drug-free environment, the use of dogs that have been specifically trained to detect the odor of controlled substances will be used to search the building and grounds. The dog will be used when:

- There is a reasonable suspicion that controlled substances may be hidden in the building.
- There is a reasonable suspicion that controlled substances may be hidden in vehicles parked in/on school property.
- There is a belief that a random preventive search will be beneficial to the ongoing drug prevention effort.

Individuals will be subject to prosecution as well as action by the school administration if controlled substances or look-a-likes are discovered.

## **ELECTRONIC COMMUNICATION DEVICES**

The use or possession of electronic communication devices (e.g. cell phones, etc.) may be prohibited by State Law 118.258. Therefore, the School District of Niagara prohibits the use of such devices by students at any time during school hours, anywhere within the building. Students may use such devices, with appropriate contact only, in the commons and lunch area. Instructors may grant the use of such devices in their classrooms, provided the use of such devices are for educational purposes. Students caught using any of these devices will be subject to the following consequences:

**First Offense** –Confiscation of the device, turned into the office, and student may pick up at the end of the day.

**Second Offense** –Confiscation of the device, turned into the office, and parent will be notified and required to come in and pick up the device.

**Third Offense** –Automatic one day suspension and mandatory parent meeting.

**Fourth Offense** – Three days suspension and use of personal device will be prohibited.

### **4K-6**

Cell phones may be used in the lunchroom and before/after school. Cell phones during any other time must be turned off and put away.

\*Refer to NEOLA Policy 5136

## **FIRE DRILLS**

The School District of Niagara complies with state law by holding fire drills on a monthly basis. Fire exit information is posted in each classroom and students are to respond to each drill signal in a prompt, safe, and efficient manner. Students turning in false alarms may be charged under state law and/or expelled from school.

## **GRADE CLASSIFICATION**

A student must have earned the following number of credits by the opening of school in the fall to be classified in the grade indicated below:

Sophomores: 6.0 or more credits

Juniors: 12.0 or more credits

Seniors: 18.0 or more credits

## **GRADING POLICY**

Grades issued by teachers in most cases are to be determined by several factors including: performance on tests & quizzes, contribution to class discussion & other activities, student

effort, a student's ability level, attendance, extra credit, and behavior. Grades are issued at the end of each quarter and report cards are issued early in the second week of the next quarter or mailed to parent/guardian at the end of the school year. At the present time, only semester grades are recorded on a student's permanent record. Semester grades are determined with each quarter's grade counting as two-fifth and the semester exam score counting as one-fifth. If a student fails one of the two quarters in a semester, the student must take and pass the semester exam in order to receive credit for that semester. In courses where a semester exam is not given or the student is exempt from taking the semester exam, the average of the two quarter grades determines the semester grade. If a student is given a temporary grade of "incomplete", the teacher should inform the principal of the extenuating circumstances (i.e. serious illness, etc). In most cases, all grades of incomplete should be removed within ten school days or the equivalent amount of time at the end of the school year. Incompletes not removed will be changed to a "Failure".

**Teachers are required to post their grading scale in their classroom.**

**The grading system is as follows:**

<b>A = 4.0</b>	<b>B- = 2.67</b>	<b>D+ = 1.33</b>
<b>A- = 3.67</b>	<b>C+ = 2.33</b>	<b>D = 1.0</b>
<b>B+ = 3.33</b>	<b>C = 2.0</b>	<b>D- = 0.67</b>
<b>B = 3.0</b>	<b>C- = 1.67</b>	<b>F = 0.00</b>

Students who plan on attending the vocational school in Kingsford (entering grade 11) must have passed the following classes in order to attend: English (2 credits), Math (2 credits), History (2 credits), Earth Science, Biology, Health, and Physical Education (1 credit). These are core classes required by the State of Wisconsin in order to graduate. Special education students with an IEP will need to have a plan in place to make sure these courses are covered in order to graduate.

### **WEIGHTED GPA SYSTEM**

A weighted 0.2 Value-Added Method G.P.A. system will be implemented on student transcripts. Per school board approval, successful completion of Physics, Calculus, Advanced Biology, Advanced Chemistry, and AP Classes will be rewarded by the new system. 0.2 will be added to a student's cumulative G.P.A. for each completed 1 credit advanced class. .1 points will be added after completion of semesters.

### **GRADUATION REQUIREMENTS**

In order to receive a diploma, a student must earn a minimum number of credits as outlined below. The course a student successfully completes determines whether they receive a "General Diploma" endorsement or a "College Prep" endorsement. Diploma requirements include the following:

#### **General Diploma Endorsement Requirements**

**(Electives to equal 25)** Electives may include courses completed through a WI Private College, UW, WTC systems, and other accredited college level courses that are discipline related.

Required Credits

25

English	4	Includes <i>English I, II, III, IV</i>
Social Studies	3	Includes <i>World History, Am. Gov't., US History</i>
Mathematics	3	Includes <i>Algebra I, Geometry, Algebra II</i>
Science	3	Includes <i>Earth Science, Biology, may include</i>

*Chemistry, Advanced Chemistry, Physics, Advanced Biology, AutoCAD, Network+, A+ certification, Health Occupations, Pre-Engineering, Robotics, AP Science related, and CTE science related courses completed through the Private College, UW, WTC systems, and other accredited college level courses*

Physical Education	1.5
Health	.5 (during grades 7-12)
Civics Exam	Must meet requirements

### **College Prep Endorsement Requirements**

**Electives in advanced level classes to equal 27.5 credits.** These will be determined by the principal and would include such courses as Calculus, Pre-Calculus, Spanish III-IV, AP, and courses completed through a WI Private College, UW, WTC systems and other accredited college level courses that are discipline related. In order to receive a diploma, a student must earn a minimum number of credits as outlined below.

Required Credits 27.5

English--	4	Includes <i>English I, II, III, IV</i>
Social Studies	4	Includes <i>World History, Am. Govt., US History</i>
Mathematics	4	Includes <i>Algebra I, Geometry, Algebra II</i>
Science	4	Includes <i>Earth Science, Biology, Chemistry, may include Chemistry, Advanced Chemistry, Physics, Advanced Biology, AutoCAD, Network+, A+ certification, Health Occupations, Pre-Engineering, Robotics, AP Science related, and CTE science related courses completed through the Private College, UW, WTC, and other accredited college level courses</i>

Physical Education	1.5
Health	.5 (during grades 7-12)
Foreign Language	2
Civics Exam	Must meet requirements

### **GRADUATION CEREMONY PARTICATION**

A graduation ceremony shall be held for students each spring. There shall be no school-sponsored prayer or other religious exercise included as part of a district graduation ceremony.

#### **Participation**

As participation in the actual graduation ceremony is a privilege rather than a right, a student must have completed all of the requirements for graduation in order to be eligible in the graduation ceremony and senior activities including but not limited to senior trip.

The determination of whether a student may participate in the graduation ceremony shall be made when the student has successfully completed all graduation requirements.

The graduation ceremony shall be reserved for those seniors who:

- Meet all credits and class requirements as outlined in Board Policy/Student Handbook
- Participated in graduation practice. The principal may waive this for good and sufficient medical reasons with a doctor's excuse
- Abide by the rules set forth in Board policy
- Have not been suspended (either in-school or out-of-school) during the week prior to or the week of the graduation ceremony
- Have resolved all fees and fines.

Seniors will not be permitted to miss more than **10** school days or **80** total periods. Students will be required to meet the requirements of attendance per WI State Statute 118.15 – Compulsory School Attendance, to participate in the graduation ceremony.

**Students who violate this WILL take semester exams.**

Note: These may be after graduation and thus **THESE SENIORS WILL NOT BE PERMITTED TO PARTICIPATE IN THE GRADUATION CEREMONY.**

Students cannot wear jeans, tennis shoes, boots, etc., and they may not decorate their caps or gowns in any way. Students who violate the dress code will not be allowed to participate in the graduation ceremony.

## **HARASSMENT POLICY**

The mission of the School District of Niagara is to educate and develop all students to their highest potential. The Board of Education is committed to creating an environment that treats all students with dignity and respect, provides students with a safe physical and emotional learning environment, and promotes respect, tolerance and cooperation throughout the district.

Harassment and/or bullying is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased or used by the school district. This includes transportation regularly used by students to go to and from school. Educational environments include, but are not limited to, every activity under school supervision. Individuals who, upon investigation, are determined to have engaged in harassment and/or bullying under the provision of this policy may be subject to disciplinary action. In the case of employees, this action may include but is not limited to reprimand, suspension or termination. In the case of students, this action will be consistent with student discipline.

The Building Principal is responsible for investigating formal complaints of harassment and/or bullying where a student is alleged to have committed the harassment and/or bullying.

The Superintendent is responsible for investigating formal complaints of harassment and/or bullying, where an adult is alleged to have committed the harassment and/or bullying. Reports of bullying may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident is to be documented. A written record of the report, including all pertinent details, will be made by the recipient of the report.

## **HONOR ROLL**

Niagara High School recognizes student academic achievement by publishing an honor roll at the end of each quarter and semester. Qualifications for receiving recognition is based upon each student carrying at least 5.5 credits per quarter and earning no grade lower than a C- and the meeting of the following:

**Highest Honors:** Compile a grade point average of 4.0

**High Honors:** Compile a GPA of 3.500 to 3.999

**Honors:** Compile a GPA of 3.000 to 3.499



## **LOCKER INFORMATION**

Each student is assigned a locker in which to keep books, clothing, etc. Lockers are the property of the school district and school officials retain the right to make periodic inspections of lockers. Students may not switch lockers without receiving approval from the office. Students who wish to place locks on lockers must purchase them from the office and become the property of the student. Non-school issued locks may not be used and will be cut off. It is strongly recommended that money and other valuables not be kept in lockers but may be brought to the office for short-term safekeeping.

## **LUNCH PRICES**

There is free breakfast and lunch for students 4K-6. Breakfast prices for grades 7-12 will be **\$1.70** and **\$2.00** for adults. Lunch prices for grades 7-12 students will be **\$2.90** and **\$3.85** for adults. Milk is \$.35. A parental permission form must be on file for a student to order ala carte items. **Families must prepay meals. There should never be a negative balance.** Students who receive free or reduced-priced lunches last year will receive them for the first ten days of school this year by which time they must submit a new application to the office. **Only students with ala carte parental permission forms on file will be permitted to purchase ala carte items. Ala carte items cannot be charged, students must pay cash or have money in their account.** If a parent chooses to pay on-line through E-Funds the parent/guardian pays a processing fee. Lunch prices may be subject to change at the Board of Education meeting in June.

## **MEDICATIONS**

All prescription and over the counter medications must be left with the school nurse, **NOT** other school staff. Under no circumstances should a student have medication in their possession at school. The nurse's hours are 9:00 a.m. – 1:00 p.m.

## **OPEN/CLOSED CAMPUS**

The School District of Niagara will operate under a closed campus rule for grades 6-9. Whereas grades 10-12 will be allowed open campus with the completion of a parental waiver form which can be obtained from the main office. After students have eaten lunch, they may go to the Badger Island or the high school commons area. Food and beverages are prohibited in classrooms and carpeted areas in the building. The open campus form is to be signed by the student and parent at the beginning of each school year.

## **PARKING**

Student parking will be permitted in the lot near the elementary playground. Students should park in parallel rows facing the elementary school unless otherwise marked. The lot near the water tower is reserved for school staff, visitors, and school busses and is not to be used by students during school hours. Students are responsible for keeping the lot free of litter and must enter and exit the lot in a safe manner. Students who violate safety rules may be denied parking privileges.

## **PASS SLIPS**

In order to leave a class or study hall, a student must have a pass in his or her possession, which was signed by a staff member. The pass should be written in ink and contain the student's name, date, destination, and the time of departure. The student must sign out before leaving and sign in upon return. Teachers are not to issue passes to other teachers'

classrooms or to areas that are unsupervised (i.e. computer labs, weight room, gymnasium, etc.).

**POSITIVE BEHAVIORAL SUPPORTS/SCHOOL DISTRICT OF NIAGARA T-CHART OF BEHAVIORS**

<b>Minor Behavior (Teacher-Managed)</b>	<b>Major Behavior (Office-Managed)</b>
<ul style="list-style-type: none"> <li>• Inappropriate Language (low-intensity)</li> <li>• Physical Contact/Horseplay</li> <li>• Disrespect/Non-compliance</li> <li>• Disruption</li> <li>• Property Misuse</li> <li>• Technology Violation (non-serious)</li> <li>• Tardy</li> <li>• Unprepared</li> <li>• Public Displays of Affection</li> <li>• Dishonesty</li> <li>• Running</li> <li>• Other</li> </ul>	<ul style="list-style-type: none"> <li>• Fighting</li> <li>• Gang Related Activity</li> <li>• Theft/Forgery</li> <li>• Harassment/Bullying</li> <li>• Physical Contact/Aggression</li> <li>• Damage to School Property</li> <li>• Abusive Language</li> <li>• Repeated Defiance/Insubordination</li> <li>• Technology Violation (inappropriate)</li> <li>• Gross Disobedience/Misconduct</li> <li>• Dress Code Violation</li> <li>• Tobacco/Alcohol/Drugs</li> <li>• Weapons</li> <li>• Other</li> </ul>

**Typical Consequences for Minor Offenses**

Classroom teachers may use any of the following as a consequence for any of the above minor offenses. **(1) Re-Teach Behavior, (2) Verbal Redirect, (3) Lunch/Recess/Before and/or After School with Teacher, (4) Parent Conference, (5) Separation of Students, or (6) Time in the Think Tank.** The Think Tank is a place students may be sent if needing time outside the classroom. Students sent to this room will be asked to complete a “Think Sheet” reflection form, discuss it with the building principal, and will later be sent back to class for a one-on-one conference with the teacher. Students who have completed a “Think Sheet” will be asked to have his or her parent sign and return a copy.

**Progressive Discipline Steps for Major Offenses**

The following progressive steps will be used when working with students regarding major offenses. Steps may be accelerated due to severity.

**Step 1:** Student Conference/ Social Skills Group Referral/ Possible Detention

**Step 2:** Noon Detention(s)/ Before and/or After-School Detention/ Loss of Privileges

**Step 3:** Suspension (In or Out of School)/ Possible Teacher Assistance Team Referral/ Academic-Environmental Modifications/ Loss of Privileges/Saturday

**Step 4:** Parent Meeting/ Behavior Contract/ Out of School Suspension/ Teacher Assistance Team Referral/ Academic-Environmental Modifications/ Loss of Privileges

**Step 5:** Recommendation for Expulsion

**\*\*Steps may be accelerated due to severity of the offense. Teachers may make an office referral at any time.\*\***

**SATURDAY SCHOOL POLICY**

**The goal of Saturday School is to provide an intervention for those students who have accumulated three (3) or more tardies in any class, one (1) unexcused absence, has (3) or more missing assignments in a class and/or consequence for disciplinary infractions.**

Saturday School shall be conducted in accordance with the following guidelines:

**1.** Doors for Saturday School will open at 7:20 a.m. and will close at 7:30 a.m.

Students are expected to report on time. No student will be accepted after 7:30am. It is the student’s responsibility to have all necessary materials prior to the 7:30am start time.

An assigned Saturday School may range from 1-3 hours (all start at 7:30) depending on infraction. Saturday School length is determined by administration.

2. A Saturday School absence will only be excused with a physician's note. Students will have the opportunity to defer (1) Saturday detention to the next scheduled date for any reason without penalty. The office must be informed of the choice to defer by noon on Friday.

3. Consequences for missing Saturday School for any other reason than listed above:

**1<sup>st</sup> Absence-** Re-Assign Saturday School and number of hours assigned is doubled.

**2<sup>nd</sup> Absence-** Re-Assign Saturday School and number of re-assigned hours is doubled.

**3<sup>rd</sup> Absence or More-** Make up the Saturday School hours AND in-school-suspension. Repeated offenses could result in more severe penalties.

**NOTES:** Students who have an unserved (with opportunity to serve) Saturday School may not participate in school events, such as: Prom, athletic events, senior trip, 6<sup>th</sup> grade camp, etc.

-Students will not receive their diploma or class credit/report card until all hours are served.

-Does not excuse (absent/tardy) for exams. Those with more than 3 hours of Saturday School for any reason will be required take exams for that semester.

4. Students must remain quiet and constructively occupied with work throughout the entire morning (7:30am-10:30am). Suggestions for work include school assignments, silent reading, or assigned reflective writing. Students who fail to bring work will be given supplemental academic assignments.

5. Students are not permitted to bring food, candy, or drink (water allowed at teacher discretion) during Saturday School. Students are not permitted to display or use electronic devices, sleep, or misbehave during Saturday School.

6. Administration will establish a Saturday School calendar with an assigned proctor rotation prior to the beginning of each school year. This calendar will be published on the school website.

7. Students who do not follow the rules while attending Saturday school will be asked to leave and parents will be notified. Must serve the entire assigned time in order for it to count.

#### **PERMIT TO LEAVE SLIPS**

The student must turn the permit to leave slip into the office and sign out before leaving the building.

#### **SCHEDULE CHANGES**

Students wishing to change their class schedule will have until two weeks from the beginning day of the school year to do so. Students must make an appointment with the school counselor to review changes. Students are to carry a minimum of six full periods of classes. After the two week deadline date, no changes will be permitted until the end of the semester unless extenuating circumstance exists and permission is given from the principal.

#### **SCHOLARSHIPS**

There are many local scholarships that seniors may apply for each year. In most instances, the deadline to apply is April 15<sup>th</sup> each year and most scholarships are presented at the commencement exercises.

#### **SCHOOL CLOSING INFORMATION**

School will be in session except for the dates listed on our calendar. You may access the calendar on our school web page [www.niagara.k12.wi.us](http://www.niagara.k12.wi.us). Please try to schedule appointments with dentist, doctors, etc. to avoid loss of school time. Family vacations or trips should also be planned around the dates when school is not in session.

In the event of ice or heavy snow, student and parents will be notified by Skylert. It will also be on the radio stations WMIQ-AM (1450), WMIK-FM (93.1), WZNL-FM (94.3), WJNR-FM (101.5), WBOE-FM (100.7), or WYKX-FM (104.7) or television stations

WBAY-TV (Channel 2) or WLUK-TV (Channel 11) for announcements about school opening delays or cancellations. This information is usually broadcast every few minutes between 6:00-8:00 a.m. In the event of a two-hour delay, classes will begin at 10:00 a.m. If school is cancelled due to inclement weather all extracurricular practices and activities will be cancelled, in addition, no facilities at the school will be available for use.

### **SCHOOL WIDE TITLE I**

Niagara Schools participate in Title I and therefore provides all students Title I resources. If your child is found eligible they will be provided these services. If your child qualifies for services and you do not wish to have your child participate in Title I, please contact the District.

### **SEMESTER EXAM ATTENDANCE WAIVER**

In order to encourage improved attendance and to reward students with outstanding records of attendance, students may be exempt from having to take their second semester examinations if they meet the following conditions:

- A. The plan is based on attendance for individual classes. If a student misses 4 or fewer classes during the entire school year the student may be exempt from having to take his or her second semester examination.
- B. Students will complete all second semester exams if they have been truant, have unexcused absences, or obtain an in or out-of-school school suspension, even if they have missed 4 or fewer days. 3 tardies per class will count as one day absent.
- C. All absences count toward the total with the exception of school sanctioned activities. Absences for medical, dental, and legal appointments count toward the total.
- D. Students who fail one quarter in a semester, must take the semester exam regardless of any other exemption status.
- E. Students may be exempt from completing a second semester exam if they have a grade of A- or better in each prior marking period for the specified class and six (6) or fewer absences for the school year.
- F. Seniors who miss two (2) or fewer classes during the first semester may be exempt from taking first semester examinations.
- G. Students must take exam at the scheduled exam time unless prior arrangements have been made with both the teacher and Mr. Trevillian.
- H. Students who have served more than 3 hours of Saturday School in a semester will complete all exams in that semester.

### **SKILL CENTER**

Students are responsible for their own transportation to and from the skill center. Parents must sign a waiver allowing students to drive to the technical education center. Forms are available in the high school office.

### **SOCIAL EVENTS – NIAGARA HIGH SCHOOL JUNIOR PROM COURT**

Thirty-three percent (33% rounded up or down to the nearest even number) of the total junior class membership will be chosen for Junior Prom Court and will not exceed this maximum number. This thirty-three percent includes both male and female candidates. Any class unable to support this maximum number will allow all eligible candidates to serve on court as long as an equal number of male and female candidates exist.

Any student wishing to be considered for the Junior Prom Court must:

- Be a current member of the 11<sup>th</sup> grade (minimum of 12.5 credits earned in required coursework).
- Not have any major discipline referrals during the past calendar year, including leading up to the date of the dance.
- Have class dues paid in full.

Students assuming the role of candidates on the Niagara High School Prom Court must adhere to the following standards:

Abide by all rules and regulations outlined in the student Code of Conduct.

- Remember that participation is an honor and understand that if he / she receives any major discipline up through the date of dance, he / she will be removed from Court, no exceptions.
- Will attend all required meetings and events as a member of court.
- Will attend the dance, if selected.
- Understand that other candidates will be selected for participation if, for any reason, he / she is unable to fulfill these responsibilities.

### **SPECIAL EDUCATION**

Questions regarding special education issues should be directed to Director of Pupil Services at 715- 251-4541.

### **STUDENT DRESS**

Standards relative to dress at school are formulated to provide direction and guidance to the student body in grades 4K-12. Students should be dressed in a manner that will not create either a safety or health hazard or cause a disruptive influence on other students in and around the school. All clothing should be modest and kept clean at all times. The dress code applies to all school activities including, but not limited to, students participating in physical education class, awards ceremonies and the graduation ceremony.

1. No student shall be permitted to wear any clothing that is normally identified with an antisocial organization, such as a gang, or clothing that contains pictures and/or written references to obscene, racists, or sexist connotations or to alcohol or drug products.
2. Clothing which could cause violence or disruptions is prohibited. Dangerous items, like chains, are not to be carried or worn at any time in school. Items will be taken from a student, and a parent conference might be required before they are returned.
3. See-through blouses and shirts are prohibited unless T-shirts are worn under them and/or other clothing adequately covers them. No underwear may show through in either case.
4. The wearing of any type of clothing that exposes the midriff is unacceptable. Shirts/tops must touch the top of pants or skirts.
5. Tank tops or sleeveless t-shirts are not allowed unless other shirts that meet dress code standards are worn over them.
6. No cleavage should be visible with any type of clothing.
7. Shorts are acceptable school attire under the following conditions:
  - a. Shorts must be no more than three (3) inches above the knee.
  - b. Shorts must be of decent taste. Shorts similar in fashion to track shorts or running shorts are not acceptable.
  - c. Shorts may not be revealing when a person is seated.
  - d. Shorts may not be too tight.
  - e. Spandex shorts may not be worn unless acceptable shorts are worn over them.
8. Skirts should be of decent taste and must be no more than three (3) inches above the knee. Students are encouraged to wear tights or nylons while wearing a dress or skirt.
9. Skirts may not be too tight.
10. Hats/headgear of any kind will not be worn by students in school between classes, in classes, in the cafeteria/commons, in the library, or in study halls. The only exceptions to this rule will be days designated by the principal as hat or dress-up days. (Jackets will be permitted in the cafeteria/commons.)

11. Safety or special purpose equipment or clothing must be worn when required by a classroom teacher. Students must follow safety rules given by teachers regarding how clothing is to be worn.
12. Footwear must be worn in the school building (with some exceptions for special activities as designated by the principal).
13. No clothing should have revealing holes in it.
14. No underwear should show above or below anyone's clothing. For example, sports bras are not acceptable as the only attire under a pair of bib overalls. Boxer shorts should not be visible above the top of pants, etc.
15. Backpacks are not to be taken into any classroom. They must remain in the lockers.
16. Elementary students must wear appropriate outdoor clothing for recess, etc. This might include boots, hats, snow pants, jackets or coats, and mittens or gloves.

**Dress Code for Formal (Winter Ball and Prom) and Semi-Formal (Homecoming) Dances:**

**Ladies:**

- Strapless/spaghetti straps are allowed
- Dress/skirts must be at least mid-thigh in length
- Slits no higher than mid-thigh in length
- Backless to waist is permitted – below waist is not permitted
- No garters or other exposed lingerie/undergarments
- No sheer/see-through dresses and no see-through sides or bare sides
- No excessively low cut dresses or tops, or short skirts
- No bare midriffs

**Gentlemen:**

- Collared shirt and tie (formal)
- Shirts must have sleeves (semi & formal)
- Shirts must remain on (all dances)
- Dress pants or slacks, no jeans (formal)
- No caps/beanies (semi & formal), bandanas, chains or canes (all dances)

Please check with **Mr. Trevillian** prior to the day of the event if you are unsure if your attire meets these dress standards. Students will not be allowed entrance into the dance until they comply with the dress code.

**CONSEQUENCES FOR DRESS CODE VIOLATIONS**

Violations of the dress code rules will cause a student to be sent to the principal's office. The following consequences will be applied. In case of questionable dress, students may appeal to the principal. The principal and two or three other staff members will make the final determination about whether or not the clothing is acceptable /appropriate for school.

**FIRST OFFENSE:** Any student dressing inappropriately will be sent to the principal by the teacher or other staff member to make the necessary adjustments to the clothing. This is considered a warning. Parents might be requested to bring a substitute item of clothing to school for the student involved.

**SECOND OFFENSE:** The student will be sent to the principal by the teacher or other staff member to make the necessary adjustments to the clothing. Two detentions might be issued. If the student does not change into proper attire, an in-school suspension may be issued.

**THIRD OFFENSE:** Attend Saturday School.

**\*This policy was developed by the Student Council.**

**TECHNOLOGY USE POLICY**

Please go to the website at [www.niagara.k12.wi.us](http://www.niagara.k12.wi.us) if you would like to read the policy in its entirety.

**TOBACCO-FREE SCHOOLS**

Wisconsin law prohibits smoking by all students and adults in school buildings and on all school property. Students who use tobacco (including e-cigarettes) must be completely off school grounds or will be subject to suspension from school. Possession of tobacco in any form in school is prohibited and violators will receive an automatic three-day suspension and may also be referred to local police.

## **WEAPONS POLICY**

The School District of Niagara follows the Gun Free Schools Act of 1994 in that no person (except on duty police officers) may unlawfully possess or use a dangerous weapon or facsimile weapon (i.e. toy gun, starter pistol, or other objects that can be perceived as an actual weapon) on school premises, school buses, or at school-related events. This also applies to knives, BB and pellet guns, razors, chains, laser pens and other objects that by their design and/or use can cause bodily injury or property damage. Students violating this policy shall be subject to expulsion for a minimum of one year in accordance with state and federal law and also may be referred to local police officials. Students who wish to use a weapon for a class-related demonstration must secure written permission in advance from the principal and the weapon must be kept in the school office at all times except for the time of the demonstration.

## **WEIGHT ROOM/ATHLETIC FACILITIES**

Instructors and supervisors must be present at any time students are in the weight room/athletic facilities.

## **WITHDRAWAL FROM SCHOOL**

When a student formally withdraws from school, please follow the following procedure:

1. Bring a written parental notice to the high school office that lists the last date the student will be in attendance and the name and address of the school he or she is transferring to.
2. Report to your teachers, librarian, and the business office to return books, other materials, and pay any outstanding bills.
3. Clean out you hall locker and gymnasium locker.
4. Make arrangements to have your school records sent to your new school after registering

## **WORK PERMITS**

Work permits are issued through the superintendent's office for students under the age of 16 who will be employed in Wisconsin. When seeking a work permit, the student is to bring a copy of his/her birth certificate, his/her Social Security Card, a note from prospective employer, a note of permission from parent, and the fee of \$10.00.

## **DIRECTORY INFORMATION**

### **BOARD OF EDUCATION:**

**President:** Mrs. Tracy Coppens

**Vice-President:** Mrs. Lisa Swanson

**Clerk:** Mrs. Susan Moll

**Treasurer:** Mrs. Ann Brasure

### **Directors:**

Mrs. Mary Lundquist

Ms. Karie Kehn

Mrs. Patricia Sparapani

### **ADMINISTRATION:**

**Superintendent:** Mr. Nathaniel Burklund

**Principal:** Mr. Scott Trevillian

**Business Manager:** Mrs. Patricia Hammill

**Director of Pupil Services:** Mr. Terry Hanson

**ACTIVITIES DIRECTOR:** Mr. Scott Trevillian

**DRIVER'S EDUCATION:** Mrs. Carol St. Arnould

**SCHOOL COUNSELOR:** Mrs. Sherri Petschar

**SCHOOL NURSE:** Mr. William Moreau

**INSTRUCTIONAL STAFF**

Mrs. Ginger Anderson	Mr. Dan Krznarich
Ms. Nicole Anderson	Mr. Ben Laarman
Mrs. Julie Butler	Mrs. Lori Lamy
Mrs. Sherri Champagne	Mr. Robert Lundquist
Mrs. Julie Chartier	Mrs. Megan Lynch
Mrs. Renae Colenso	Mrs. Donna Moreau
Mrs. Ahren Crotty	Mrs. Meredith Pipp
Mr. Steven Derwinski	Mrs. Annie Santoni
Mrs. Amanda Dollar	Mrs. Betsy Shampo
Mrs. Denise Eichinger	Mrs. Megen Smith
Mr. Lance Ellis	Mrs. Gwen Sternhagen
Mrs. Laura Gunderson	Mrs. Theresa Stockel
Mrs. Betsy Hartwig	Mrs. Katelyn Swanson
Mr. Jim Hoogland	Mr. Joseph Trudeau
Mr. Andrew Kangas	Mrs. Maryellen Wagener
Mrs. Angela Koprowski	Mrs. Blanche Walimaa
	Mrs. Tara Wood

**NON-INSTRUCTIONAL STAFF****Administrative Assistants:**

Mrs. Debbie Jodocy (Main)  
 Mrs. Debbie Lindgren (District)  
 Mrs. Kerri Oratch (Main)  
 Mrs. Gayle Zychowski (District)

**Custodians:**

Mr. Cecil Cretton  
 Mr. David Beauchamp  
 Mrs. Debbie Phillips  
 Mr. Michael Scholke

**Cooks:**

Mrs. Milissa Lundin  
 Mrs. Lynn Dunkes  
 Mrs. Darcy Brown  
 Mrs. Debbie Phillips

**Bus Drivers:**

Mr. Dennis Anderson  
 Mr. Todd Brasure  
 Mr. Barry Kaldor  
 Mrs. Debbie Phillips

**Paraprofessionals:**

Mrs. Barbara Augustine  
 Ms. Krystal Harvath  
 Mrs. Crystal Howen  
 Mrs. Julie Wodenka  
 Ms. Sarah Zychowski

**Badger Care ext. 237****Phone # (715-251-4541)**

Mrs. Debra Bath

**EXTRACURRICULAR ACTIVITIES COACHES / ADVISORS CONFERENCES: M&O & NORTHERN LAKES****School Nicknames: Badgers, Predators, & Storm****Academic Bowl:** Mrs. Donna Moreau**Badgers United:** Mr. Ben Laarman & Mrs. Renae Colenso**Baseball:** Mr. Dean Neveau**Boys' Basketball:****Head Coach:** Mr. Jim Hoogland**JV Coach:** Mr. Steven Derwinski**Football****Head Coach:** Mr. Ben Laarman**Assistant:** Mr. Joseph Trudeau**Forensics:** Mrs. Ginger Anderson**Girls' Basketball:****Head Coach:** Mr. Karl Lamoreaux**JV Coach:** Ms. Miranda Cretton**Golf:** Ms. Nicole Anderson**Majorettes:****Music:** Mr. Robert Lundquist**Honor Society:** Mrs. Ginger Anderson**One Act:****Softball:** Mr. Duane Blagec**Student Council:** Mrs. Ginger Anderson**Volleyball:****Head Coach:** Mrs. Carol St. Arnauld**JV Coach:** Ms. Nicole Anderson**Track:** Mr. Joseph Trudeau**Wrestling:****School Song: "Niagara Loyalty"**

*Niagara High, we pledge our loyalty  
 And sing your praises every day.*

*We will assure you of fidelity,*

*While at work, while at school, while at play.*

*And in our games we'll fight for victory,*

*And we will do it on the square.*

*We'll fight for U-rah, too-rah,*

*Fight Niagara, fight Niagara, fight*

*And we will win this game.*