

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING
HELD ON WEDNESDAY, DECEMBER 20, 2023, at 5:00 PM
NIAGARA HIGH SCHOOL, ROOM 113**

PRESENT: Mr. Champeau, Mrs. Clement, Mrs. Curran, Mrs. Dumke, Mrs. Neuens, Ms. Tauriainen, Mr. Hanson, Mr. Trevillian, Mrs. Lindow, & Mr. Burklund

EXCUSED: Mrs. Swanson

The meeting was called to order by Mrs. Neuens at 5:00 pm.

Roll call was taken with members present as mentioned above.

Motion by Clement/Curran to approve the consent agenda. Unanimous.

COMMUNICATION FROM THE PUBLIC

Correspondence – Mr. Burklund shared a thank you note from the Champeau Family and a thank you note from Amanda Cox and the Northwoods Sports Recreation & Community Center (NSRCC) volunteers.

Gifts, Grants, or Bequests – Laarman Family, donation of books for the elementary library; Knights of Columbus, special education donation; and Lighthouse Anesthesia, LLC, donation for athletics.

Public Hearing

1. **Resolution Authorizing a Request for Waiver for the 2024-2025 School Year**
Mr. Burklund discussed the Resolution Authorizing a Request for Waiver for the 2024-2025 School Year.

2. **Approve the Resolution Authorizing a Request for Waiver for the 2024-2025 School Year for the Purpose of Commencing the School Term Before September 1, 2024, in Accordance with Wisconsin State Statute 118.045**
Motion by Curran/Tauriainen to approve the Resolution Authorizing a Request for Waiver for the 2024-2025 school year for the purpose of commencing the school term before September 1, 2024, in accordance with Wisconsin State Statute 118.045. Unanimous.

Approve the Resignation of Joe Champeau as the Assistant Varsity Softball Coach

Motion by Curran/Dumke to approve the resignation of Joe Champeau as the Assistant Varsity Softball Coach. Mr. Champeau abstained. Motion carried.

Approve the Hiring of Joe Champeau as the Varsity Softball Coach

Motion by Curran/Dumke to approve the hiring of Joe Champeau as the Varsity Softball Coach. Mr. Champeau abstained. Motion carried.

Softball Field Fence

Mr. Burklund discussed the quote from Northern Landscape & Fencing, LLC, for the softball field fence that needs to be replaced.

Approve Payment of Half the Northern Landscape & Fencing, LLC Quote, \$4,625.00, with the Stipulation That the Other Half of the Payment is Secured

Motion by Tauriainen/Clement to approve the payment of half the Northern Landscape & Fencing, LLC quote, \$4,625.00, with the stipulation that the other half of the payment is secured. Mr. Champeau abstained. Motion carried.

District Lockdown

Mr. Burklund discussed the district lockdown drill on Thursday, December 7 at 1:00 pm. Mr. Burklund also discussed the lockdown evaluation that will be submitted to the state.

Approve Payment of the Energy Control & Design, Inc. Invoice in the Amount of \$6,521.00

Motion by Clement/Curran to approve payment of the Energy Control & Design, Inc. invoice in the amount of \$6,521.00. Unanimous.

Approve Payment of the Energy Control & Design, Inc. Invoice in the Amount of \$6,321.35

Motion by Clement/Curran to approve payment of the Energy Control & Design, Inc. invoice in the amount of \$6,321.35. Unanimous.

Approve Payment of the LaForce, LLC Invoice in the Amount of \$19,414.36

Motion by Tauriainen/Dumke to approve payment of the LaForce, LLC invoice in the amount of \$19,414.36. Unanimous.

Approve Payment of the Hurkman Mechanical Industries, Inc. Invoice in the Amount of \$187,887.00

Motion by Dumke/Curran to approve payment of the Hurkman Mechanical Industries, Inc. invoice in the amount of \$187,887.00. Unanimous.

Approve the Transfer of \$26,977.31 from the American Deposit Management Co. Account to the Nicolet Bank Checking Account for Reimbursement of the Copiers, Laptops, and Plasma Cutter Purchases

Motion by Curran/Clement to approve the transfer of of \$26,977.31 from the American Deposit Management Co. account to the Nicolet Bank checking account for reimbursement of the copiers, laptops, and plasma cutter purchases. Unanimous.

Approve Payment of the Sanicki Construction Invoice in the Amount of \$49,625.00

Motion by Curran/Dumke to approve payment of the Sanicki Construction invoice in the amount of \$49,625.00. Unanimous.

Approve Moving the Wednesday, January 17, 2024, Regular School Board Meeting to Wednesday, January 24, 2024, at 5:00 pm.

Motion by Curran/Tauriainen to approve moving the Wednesday, January 17, 2024, Regular School Board Meeting to Wednesday, January 24, 2024 at 5:00pm.
Unanimous.

2023 Audit, Scott Sternhagen of CliftonLarsonAllen

Mr. Sternhagen reviewed the 2023 audit and the Executive Summary provided by CliftonLarsonAllen.

Approve 2023 Audit

Motion by Curran/Dumke to approve the 2023 audit. Unanimous.

Administrators' Reports

Business Manager – Mrs. Lindow reported that she continues to meet with American Deposit Management Co. and Quarles & Brady regarding the spend down of remaining referendum funds. Mr. Lindow also reported that she submitted the Single Audit information to the Federal Audit Clearinghouse. Other items Mrs. Lindow reported on include:

1. Organizing prior year records
2. Spend down of food service fund balance per DPI
3. 2023 payroll tax reporting

Director of Pupil Services – Mr. Hanson reported that the beginning of the year STAR, PALS, and Fountas and Pinnell testing is complete, and he has met with Ms. Wagner and the instructional staff to analyze the data and schedule intervention. Mr. Hanson also reported that he continues to monitor and adjust caseloads and schedules. Other items Mr. Hanson reported on include:

1. Tuesdays with Terry
2. UDL Professional Development
3. December 5th WiseData Snapshot

Principal – Mr. Trevillian reported that the junior high basketball tournament is complete and winter sports are in full swing; spring sports schedules continue to be a work in progress. Mr. Trevillian also reported that he met with the representative from Bellin Health to review our athletic trainer sports coverage. Other items Mr. Trevillian reported on include:

1. Mini observations have started
2. Still need a track coach
3. Winter concerts

Superintendent – Mr. Burklund reported that he worked with the other local school districts on an early start date waiver which will be submitted to DPI this week; work on the 2024-2025 school year calendar will begin in January. Mr. Burklund also reported that he continues to meet with Mrs. Jodocy, Mrs. Lundin, and Mrs. Lindow to prepare for

the food service audit which will be in February. Other items Mr. Burklund reported on include:

1. WIAA Classification Meeting
2. Lockdown drill
3. NWTC dual credit offerings

Outbuilding Tour

There was no outbuilding tour.

Motion by Curran/Clement to adjourn at 5:53 pm. Unanimous.