

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
HELD ON WEDNESDAY, FEBRUARY 15, 2023, 5:00 p.m.  
NIAGARA HIGH SCHOOL, ROOM 113**

**PRESENT:** Mr. Champeau, Mrs. Dumke, Ms. Kehn, Mrs. Neuens, Mrs. Swanson, Ms. Tauriainen, Mrs. Lindow, Mr. Hanson, Mr. Trevillian, and Mr. Burklund

**EXCUSED:** Mrs. Brasure

**OTHERS PRESENT:** Kerri Oratch

The meeting was called to order by Mrs. Neuens at 5:05 pm.

Roll call was taken with members present as mentioned above.

Motion by Tauriainen/Swanson to approve the consent agenda. Unanimous.

**COMMUNICATION FROM THE PUBLIC**

**Correspondence** – Mr. Burklund shared a thank you note from Oscar G. Johnson VA Medical Center for the Christmas Cards they received from our elementary students.

**Gifts, Grants, or Bequests** - Mr. Burklund shared that we received a donation from the Dickinson Area Community Foundation – Community Impact Grant for Career Day.

**Employee Handbook Updates**

Updates to the Employee Handbook were reviewed.

**Approve Changes to the Employee Handbook**

Motion by Swanson/Kehn to approve changes to the Employee Handbook. Unanimous.

**2023-2024 School Calendar**

Mr. Burklund reviewed two options for the 2023-2024 school calendar.

**Approve the 2023-2024 School Calendar**

Motion by Kehn/Tauriainen to table the approval of the 2023-2024 school calendar. Unanimous.

**Approve the Hiring of Todd Lindeman as Assistant Baseball Coach**

Motion by Swanson/Champeau to approve the hiring of Todd Lindeman as Assistant Baseball Coach. Unanimous.

**Approve the Hiring of Lisa Harry as a Middle School Instructor**

Motion by Swanson/Dumke to approve the hiring of Lisa Harry as a middle school instructor. Unanimous.

**403b Vendors**

Mrs. Lindow reviewed the current list of 403b vendors.

### **Approve Changes to 403b Vendor List**

Motion by Kehn/Swanson to approve the changes to the 403b vendor list. Unanimous.

### **April Election**

Dates/times for the canvass of the April election results were discussed.

### **School District of Niagara Goals**

Mr. Burklund reviewed the School District of Niagara Moving Forward Plans goal sheet.

### **Administrators' Reports**

**Business Manager** – Mrs. Lindow reported that the 2022 year-end payroll reporting is complete, and she continues work on the Food Service Prime Vendor bid. Mrs. Lindow also reported that she has attended several webinars including the WASBO webinar on current financial markets. Other items that Mrs. Lindow reported on include:

1. ESSER Grants
2. 2023-2023 budget
3. Adjusting vendors in 403b plan

**Director of Pupil Services** – Mr. Hanson reported that Family Literacy Night has be tentatively scheduled for Tuesday, March 28<sup>th</sup>, and the theme this year is Recipes for Reading. Mr. Hanson also reported that the Scholastic Book Fair will be March 27<sup>th</sup> through March 31<sup>st</sup>. Other items Mr. Hanson reported on include:

1. Early Childhood Developmental Screening Days March 14 & 16
2. Mid-year STAR, PALS, and Fountas & Pinnell testing continues
3. School Based Services/Medicaid Claiming

**Principal** – Mr. Trevillian reported that the high school winter sports are nearing tournament time and middle school volleyball practice has started. Mr. Trevillian also reported that he continues to work on the spring sports schedule/bussing/workers, etc. and interviews for the Varsity Football Head Coach position have been conducted. Other items Mr. Trevillian reported on include:

1. Great 8 Games
2. Parent-Teacher Conferences
3. School Spelling Bee

**Superintendent** – Mr. Burklund reported that he continues to work with Coleman Engineering on the planning for the outbuilding and hopes to have the Request for Proposals out soon. Mr. Burklund also reported that he is working on a Summer School Grant and has reached out to staff to see who is interested in teaching summer school. Other items Mr. Burklund reported on include:

1. UWGB Rising Phoenix Program
2. World Fest
3. Northern Michigan University Job Fair

Motion by Kehn/Tauriainen to adjourn at 6:25 pm. Unanimous.