

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
HELD ON WEDNESDAY, FEBRUARY 16, 2022, 5:00 p.m.  
NIAGARA HIGH SCHOOL, ROOM 113**

**PRESENT:** Mrs. Brasure, Mr. Champeau, Ms. Kehn, Mrs. Swanson,  
Ms. Tauriainen, Mr. Trevillian, Mr. Hanson, Mrs. Lindow, and  
Mr. Burklund

**EXCUSED:** Mrs. Neuens and Mrs. Sparapani

**OTHERS PRESENT:** Kerri Oratch

The meeting was called to order by Mrs. Brasure at 5:03 pm.

Roll call was taken with members present as mentioned above.

Motion by Swanson/Tauriainen to approve the consent agenda. Unanimous.

**COMMUNICATION FROM THE PUBLIC**

**Correspondence** – There was no correspondence.

**Gifts, Grants, or Bequests** – There were no gifts, grants, or bequests.

**Approve CliftonLarsonAllen as the District's Accounting Firm**

Motion by Kehn/Swanson to approve CliftonLarsonAllen as the district's accounting firm.  
Unanimous.

**Approve Online Banking Access to Long-Term Capital Improvement (Fund 46)  
Account for Shawna Lindow**

Motion by Champeau/Tauriainen to approve online banking access to the long-term  
capital improvement (fund 46) account for Shawna Lindow. Unanimous.

**Extra Duty Pay for Elementary Staff**

Mr. Burklund discussed extra duty pay for elementary staff that is asked to take cover  
an additional classroom if the need arises.

**Approve Extra Duty Pay for Elementary Staff**

Motion by Kehn/Swanson to approve the extra duty pay for elementary staff.  
Unanimous.

**Approve Hiring of Karen Holt, Library Assistant**

Motion by Champeau/Tauriainen to approve the hiring of Karen Holt, Library Assistant.  
Unanimous.

### **Approve Retirement of Julie Wodenka, Paraprofessional**

Motion by Kehn/Champeau to approve the retirement of Julie Wodenka, Paraprofessional. Unanimous

### **Assistant Track Coach**

Mr. Burklund discussed the need for an assistant track coach.

### **Approve the First Reading of the Updated NEOLA Policies – Action Item**

#### **1. Volume 31, No. 1 – December 2021**

#### **2. Volume 31, No. 1 – Technical Corrections – December 2021**

Motion by Swanson/Kehn to approve the first reading of the updated NEOLA Policies, Volume 31, No. 1 – December 2021. Unanimous.

Motion by Champeau/Kehn to approve the first reading of the updated NEOLA Policies, Volume 31, No. 1 – Technical Corrections - December 2021. Unanimous.

### **Administrators' Reports**

**Business Manager** – Mrs. Lindow reported that she attended a Department of Education webinar regarding the Small Rural Schools Grant and also attended DPI WiseGrants Webinars. Mrs. Lindow also reported she has compiled the information needed for the Pandemic-EBT benefits. Other items Mrs. Lindow reported on include:

1. 2022-2023 Budgeting
2. ESSER III
3. Remaining referendum dollars

**Director of Pupil Services** – Mr. Hanson reported that Early Childhood Development Days have been scheduled for March 15 & March 17 and we are beginning to plan for Family Literacy Night. Mr. Hanson also reported he is in the process of conducting formal observations of teachers in their summary year. Other items Mr. Hanson reported on include:

1. State Superintendents Conference on Special Education
2. Collaboration Teams
3. CESA 8 Special Education School Leadership Webinar

**Principal** – Mr. Trevillian reported that we hosted the M&O Forensics meet on February 7 and will host the sub-district meet on February 19. Mr. Trevillian also reported that the state MS/HS Principal Conference in February. Other items that Mr. Trevillian reported on include:

1. Golf Coach
2. Great 8 Games
3. School Spelling Bee

**Superintendent** – Mr. Burklund reported that MJ Electric has donated, and is installing, radios in each of the buses. Mr. Burklund also reported that LaForce was here to look at exterior windows and doors, I.M. Acoustic was here to look at the ceiling tiles in the elementary wing, and he will continue to work on quotes from other vendors for items

we will look to purchase with the remaining referendum dollars. Other items Mr. Burklund reported on include:

1. Career Day
2. E-PBT paperwork
3. NABA Candlelight Snowshoe and Ski Event

Motion by Kehn/Tauriainen to adjourn at 5:50 pm. Unanimous.