

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
HELD ON MONDAY, JANUARY 24, 2022, 5:00 p.m.  
NIAGARA HIGH SCHOOL, ROOM 113**

**PRESENT:** Mr. Champeau, Mrs. Neuens, Mrs. Swanson, Ms. Tauriainen,  
Mr. Trevillian, Mr. Hanson, Mrs. Lindow, and Mr. Burklund

**EXCUSED:** Mrs. Brasure, Ms. Kehn, and Mrs. Sparapani

**OTHERS PRESENT:** Mrs. Petschar

The meeting was called to order by Mrs. Swanson at 5:01 pm.

Roll call was taken with members present as mentioned above.

Motion by Tauriainen/Neuens to approve the consent agenda. Unanimous.

**COMMUNICATION FROM THE PUBLIC**

**Correspondence** – There was no correspondence.

**Gifts, Grants, or Bequests** - Mr. Burklund shared that we received a donation from the Knights of Columbus and IncredibleBank.

**Approve the Number of Special Education Spaces Available for Open Enrollment for the 2022-2023 School Year**

Motion by Champeau/Neuens to approve the number of special education spaces available for open enrollment for the 2022-2023 school year. Unanimous.

**Approve Changes to the Employee Handbook**

Motion by Tauriainen/Swanson to approve changes to the Employee Handbook. Unanimous.

**ESSER III Funds and the Back-to-School Plan**

Mr. Burklund discussed the ESSER III Funds and the Back-to-School Plan as part of the requirement to obtain the funds.

**Approve Back-to-School Plan**

Motion by Champeau/Neuens to approve the Back-to-School Plan with the following language removed: The District uses cleaning solutions that are rated to kill the SARS virus. Unanimous.

**2022-2023 School Calendar**

Mr. Burklund reviewed two options for the 2022-2023 school calendar: one option with an approved waiver, one option without a waiver.

**Approve Resolution Authorizing a Request for Waiver for the 2022-2023 School Year**

Motion by Neuens/Tauriainen to approve the Resolution Authorizing a Request for Waiver for the 2022-2023 School Year. Unanimous.

**COVID Protocol**

Mr. Burklund discussed the current COVID protocol and the CDC guidelines.

**Approve Continuation of Following COVID Related CDC Guidelines**

Motion by Champeau/Neuens to approve continuation of following COVID related CDC guidelines. Unanimous.

**Approve Retirement of Betsy Recla-St. Arnauld, Elementary Instructor**

Motion by Tauriainen/Champeau to approve the retirement of Betsy Recla-St. Arnauld, Elementary Instructor. Unanimous.

**Review Bids for Technical Education Equipment**

Mr. Burklund, along with the board, reviewed and discussed the bids received for the planer and the milling machine.

**Approve Bids for Technical Education Equipment**

Motion by Neuens/Swanson to approve the bids from Northstar Consulting, LLC for both the planer and the milling machine. Unanimous.

**February Workshop Dates**

Mr. Burklund discussed potential dates in February for a Referendum Workshop. A special meeting was scheduled for Wednesday, February 2, 2022.

**Guidance Counselor Position**

Mr. Burklund discussed the need for an Elementary Guidance counselor that may be funded through ESSER III Funds. Mr. Burklund also shared that there is a candidate of interest for the position.

**NEOLA Policy Update**

Mr. Burklund reviewed the Incompatibility of Office memo and reported that the updates from the Volume 31, No. 1 and technical corrections have been completed and are ready for review.

**Approve Payment of the Energy Control & Design, Inc. Invoice in the Amount of \$2,659.00**

Motion by Neuens/Champeau to approve payment of the Energy Control & Design, Inc. invoice in the amount of \$2,659.00. Unanimous.

## **Administrators' Reports**

**Business Manager** – Mrs. Lindow reported that the Board Room artwork project is completed. Mrs. Lindow also reported that the shared services invoicing is completed, and she attended a CESA 2 purchasing webinar. Other items Mrs. Lindow reported on include:

1. Year-end tax reporting
2. ESSER III

**Director of Pupil Services** – Mr. Hanson reported that he has reviewed the Joint Federal Notification Package on ESSA/IDEA and attended a virtual meeting with Directors, Principals, and Title I Instructors to review the data. Mr. Hanson also reported that he is analyzing special education caseloads projected enrollment for the 2022-2023 school year. Other items Mr. Hanson reported on include:

1. Family Literacy Night
2. Early Childhood Development Day
3. Educator Effectiveness

**Principal** – Mr. Trevillian reported that he and Mrs. Petschar are working on preparing students for academic planning and class selections for the 2022-2023 school year. Mr. Trevillian also reported that he attended the M&O Principal and Athletic Director meeting as well as the NASF meeting. Other items Mr. Trevillian reported on include:

1. Mid-Winter Dance
2. Honors Band
3. Hi-Q

**Superintendent** – Mr. Burklund reported that he continues to attend the WIAA Ad Hoc committee meetings and also attended the WIRSA board meeting on January 13. Mr. Burklund also reported that he continues to meet with Charlie as things come up around the building and looks forward to the planned workshops to discuss upcoming projects. Other items Mr. Burklund reported on include:

1. Open House
2. NEOLA policy review
3. Philanthropy Grant

Motion by Neuens/Swanson to go into closed session in accordance with Wisconsin State Statutes 19.85 (1)(c), Staffing. Unanimous

Motion by Neuens/Tauriainen to adjourn at 6:57 pm. Unanimous.