

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING
MONDAY, AUGUST 27, 2018, AT 5:30 P.M.
HIGH SCHOOL LMC**

PRESENT: Mrs. Coppens, Ms. Kehn, Mrs. Moll, Mrs. Neuens, Mrs. Sparapani, Mrs. Swanson, Mr. Burklund, Mr. Trevillian, Mr. Hanson, and Mrs. Lindow

EXCUSED: Mrs. Brasure

The meeting was called to order by Mrs. Coppens at 5:34 p.m.

Roll call was taken with members present as mentioned above.

Motion by Kehn/Swanson to approve the agenda. Unanimous.

COMMUNICATION FROM THE PUBLIC

Correspondence – No correspondence submitted.

Approve Contract with Dr. John Loewen

Motion by Kehn/Moll to approve the contract with Dr. John Loewen for the 2018-2019 school year. Unanimous.

Approve Alternative Open Enrollment In

Motion by Kehn/Moll to approve one (1) Alternative Application for Open Enrollment In. Unanimous.

New School Bus Drop-Off

Mr. Burklund discussed the new school bus drop-off procedures for the 2018-2019 school year. Student drop-off and pick-up procedures have been changed as a result of the safety grant.

Additional Language for Teacher Contracts

Mr. Burklund discussed the language to be added to the teacher contracts for the 2019-2020 school year.

Approve High School Extra-Curricular Activities Code

Motion by Neuens/Kehn to approve the High School Extra-Curricular Activities Code. Unanimous.

Approve Middle School Extra-Curricular Activities Code

Motion by Moll/Kehn to approve the Middle School Extra-Curricular Activities Code. Unanimous.

Administrators' Reports

Business Manager – Mrs. Lindow reported that Schenck, SC was in the district on July 31 and August 1 to perform our annual audit fieldwork. Other items Mrs. Lindow reported on include:

1. WASBO New School Administrators and Business Support Staff Conference – attended this conference on August 8 & 9.
2. Continuing to work on 2018-2019 Budget
3. Continuing to work on DPI Annual Reporting for 2017-2018

Director of Pupil Services – Mr. Hanson reported that he is working with Mrs. Lindow on submitting final claims for the 2017-2018 school year and submitting initial budgets for the 2018-2019 school year. He is also working on entering new students' special education information on Skyward and designating caseloads. Other items Mr. Hanson reported on include:

1. Back to School In-Service and Open House planning.
2. Worked with Mrs. Crotty on Para-professional training.
3. Participated in DPI WiseGrants podcast.
4. Communicated with CESA 8 on new Medicaid claims practices and staffing needs.
5. Completed quarterly Medicaid cost report
6. Set up My Learning Plan for 18/19 school year.
7. Completed transfer of service claims and high cost special education claims.

Principal – Mr. Trevillian reported he is continuing to refine schedules with Mrs. Petschar and Mrs. Brown. He is also continuing to update sports schedules and make changes as needed. Other items Mr. Trevillian reported on include:

1. Open House for the 2018-2019 school year will be August 29.
2. Updated coach's handbook and is meeting with the fall coaches.
3. Continuing to work on filling extracurricular activity positions.
4. Administrative team set the schedule for the first three in-service days.
5. Reviewed previous test data to find strengths and weaknesses.
6. Summer school sessions complete

Superintendent – Mr. Burklund reported that Summer Badger Camp was a success and the weight room program will change again next year. He also reported that the cameras and fencing have been installed from the first round of the Safety Grant and is currently working on completing the second round of the Safety Grant. Other items Mr. Burklund reported on include:

1. Teacher schedules are complete.
2. Participated in the interview team at NWTC for a Youth Apprentice Position.
3. Continuing to meet with Mrs. Lindow to review the budget.
4. Met with Nancy Pellegrini from Habitat for Humanity.
5. Met with Seal-A-Smile to extend their program to all grade levels.
6. Met to discuss student drop-off and pick-up at the school.
7. Beginning of the school year in-service went well.

Motion by Moll/Swanson to adjourn at 6:57 p.m. Unanimous.