

**MINUTES OF THE SCHOOL BOARD MEETING  
HELD ON MONDAY, FEBRUARY 26, 2018, AT 5:30 P.M.  
HIGH SCHOOL LMC**

**PRESENT:** Mrs. Swanson, Mrs. Brasure, Mrs. Lundquist, Mrs. Moll,  
Mrs. Sparapani, Mr. Burklund, Mr. Trevillian,  
Mr. Hanson, and Mrs. Hammill

**EXCUSED:** Mrs. Coppens and Ms. Kehn

**Others Present:** Mrs. Oratch

The meeting was called to order by Vice-Chairperson Swanson at 5:30 p.m.

Roll call was taken with members present as mentioned above.

Motion by Sparapani/Moll to approve the consent agenda. Unanimous.

**NEW BUSINESS**

**Approve the Second Reading of Updated NEOLA Policies**

Motion by Moll/Sparapani to approve the second reading of updated NEOLA policies. Unanimous.

**Approve Youth Options/Start College Now**

Motion by Sparapani/Lundquist to approve Youth Options/Start College Now. Susan Moll abstaining and 4 Board Members in favor. Motion carried.

**Approve Kerri Oratch as Administrative Assistant**

Motion by Sparapani/Moll to approve Kerri Oratch as Administrative Assistant to the Superintendent. Unanimous.

**Approve the Retirement of Patty Hammill, Business Manager**

Motion by Sparapani/Moll to approve the retirement of Patty Hammill, Business Manager with regret. Unanimous.

**Discuss Technology/Building Needs**

Mr. Burklund reported on the technology and building needs of the district: (1) add more security to the building (2) the boilers are 25 to 30 years old (3) new flooring (4) new bleachers. Looking at a referendum for the future for the noted items in November. Legal fees would be incurred and will be researching a strategy.

**Discuss the Purchasing of a New Bus**

Mr. Burklund reported the district is looking at the purchase of a new or gently used bus. The district is 71 square miles.

**Administrators' Report**

**Business Manager** – Mrs. Hammill reported she has worked on information for the mandatory 2018 Post Employment Benefit Actuarial performed by the Key Benefit Corporation. Went over the budget projections for next year. Areas that may have excess spending this year include substitutes and HRA payments for deductibles for health insurance. Paid off the short-term note to mBank. Reported initiating paperwork for another \$550,000.00 short-term loan immediately. Contacted the auditor on the GASB standards effective in the in the 2018 reporting. Participated in the interviews for the open position to be vacated by Debbie. The February tax settlement from the Town and City of Niagara was received. Assisted Nate and Terry on the Title IV A grant submission.

**Director of Special Education** – Mr. Hanson reported the Early Childhood Developmental Screening will be held on Tuesday, February 27 for students that are between the ages of 3-5 by September 1<sup>st</sup> and who are not currently enrolled. Family Literacy Night will be held on Wednesday, March 21<sup>st</sup>. The theme this year is Springing into Reading. Continuing to receive guidance and direction for the development of the districts ESSA Plan which will be completed this spring. Met with Dale Baily, DPI Statewide Early Literacy Coordinator, along with Mrs. Petschar, Mrs. Smith, and Mrs. Santoni to discuss language development and literacy, and the relationship with written language especially at the lower elementary level. Coordinated the February 23<sup>rd</sup> in-service with Mr. Trevillian. The in-service will focus on healthy minds, healthy bodies, and a healthy classroom. Collaborating with Nate and Patty on Flow-through and Title budgets for this year and claims have been submitted.

**Principal** – Mr. Trevillian reported he attended the ACT State Organization Conference with Sherri Petschar, Laura Gunderson, and Angela Koprowski. The information was good with Assessment Overview, WISEdash, e-communications, and ACT Prep @ School. The winter sports seasons are coming to an end. Attended the NWTC – Woodland RTA Open House. All the quarter 3 progress reports have been emailed/sent out. Participated in the interview for the Superintendent Administrative Assistant. There has been continued changes on the spring athletic schedules/bussing/workers/etc. Attended the AWSA/Principal Conference in Wisconsin Dells. The parent-teacher conferences were held on Thursday, February 22<sup>nd</sup>.

**Superintendent**– Mr. Burklund reported he is continuing to split the morning supervision of the weight room with Mr. Laarman. The numbers are continuing to increase. The staff fitness challenge is going well. The February 19<sup>th</sup> Open House at the Woodland Center was a great experience for our sophomores and juniors. Met with the local administration and Bay West representatives with Mrs. Petschar to discuss opportunities for students.

Early College Credit Program and Start College Now is going to replace Youth Options and Course Options. On the 28<sup>th</sup> of February Gayle and myself have a Healthcare Reform Monthly Update Webinar. Will be attending the WASDA regional meeting to be held on Friday, March 23<sup>rd</sup>. The Title IV A Grant is complete and submitted. In the process of reviewing the CESA #8 contract. Looking at the potential of a fall referendum with some ideas. Completed the SRSA Hold Harmless Grant. Spoke with Mary Basel regarding the insurance premium rates for the next school year. Schneider Electric visited to go over parts of our plan and to give a shortfall check, regarding our energy savings. Have been working on policy updates and revision. The National Honor Banquet went well. Continuing to have conversations with administration from the local area on sharing of programs and staffing. The Great Eight Games were a big success. The Opening Ceremonies attendance by Niagara athletes and parents was supportive. Niagara had the second highest number of student participating.

### **Enrollment Report**

The February enrollment remained the same.

Motion by Moll/Brasure to go into closed session at 6:40 p.m. Unanimous.

Motion by Brasure/Moll to go into open session at 7:30 p.m. Unanimous.

Motion by Sparapani/Moll to adjourn at 7:30 p.m. Unanimous.