

**MINUTES OF THE POLICY COMMITTEE MEETING
TUESDAY, OCTOBER 17, 2017, AT 3:30 P.M.
ROOM 113**

PRESENT: Ms. Kehn, Mrs. Lundquist, Mrs. Moll, and Mr. Burklund

The meeting was called to order by Chairperson Lundquist at 3:38 p.m.

Motion by Moll/Kehn to approve the agenda. Unanimous.

REVIEW NEOLA POLICIES

The committee discussed the cleanup of policies once adopted. Mr. Burklund explained it will take 3-5 weeks for NEOLA to edit and make the proper corrections before it is ready to post on our website.

Some policies need clarification by our NEOLA representative, Tim Baneck. Mr. Burklund acknowledged that he would take care of it. Policies #1110, #1400, and #1230.01.

The committee wanted to know what the process was when a policy referenced another policy that the district did not have. Mr. Burklund stated that the policy referenced would be removed at it is not part of our NEOLA package. That also was mentioned for Administrative Guidelines. They would be removed as well as the district did not purchase the Administrative Guidelines.

Motion by Kehn/Moll to adjourn at 5:07 p.m. Unanimous.