

**MINUTES OF THE SCHOOL BOARD MEETING
HELD ON MONDAY, APRIL 25, 2016, AT 5:30 P.M.
HIGH SCHOOL LMC**

PRESENT: Mrs. Coppens, Mrs. Brasure, Ms. Kehn, Mrs. Lundquist,
Mrs. Moll, Mrs. Sparapani, Mrs. Swanson, Mr. Burklund,
Mr. Trevillian and Mrs. Lindgren

EXCUSED: Mr. Hanson and Mrs. Hammill

Others Present: Maggie Lanthier - Newspaper

The meeting was called to order by Superintendent Burklund at 5:29 p.m.

Ann Brasure, Patti Sparapani, and Lisa Swanson were sworn in for three year terms as newly elected board members.

Roll call was taken with members present as mentioned above.

REORGANIZATION

Election of Officers

President – Karie Kehn nominated Tracy Coppens as President. Mary Lundquist seconded the nomination. No other nominations. Unanimous. Tracy Coppens as President.

The meeting was then turned over to Tracy Coppens.

Vice-President – Ann Brasure nominated Patti Sparapani as Vice-President. Lisa Swanson seconded the nomination. Karie Kehn nominated Mary Lundquist as Vice-President. Susan Moll seconded the nomination. No other nominations. Roll call was taken for Patti Sparapani as Vice-President with Ann Brasure voting aye, Tracy Coppens voting nay, Karie Kehn voting nay, Mary Lundquist voting nay, Susan Moll voting nay, Patti Sparapani aye, and Lisa Swanson voting aye. Motion was 3-4. Roll call was taken for Mary Lundquist as Vice-President with Ann Brasure voting nay, Tracy Coppens voting aye, Karie Kehn voting aye, Mary Lundquist voting aye, Susan Moll voting aye, Patti Sparapani voting aye, and Lisa Swanson voting aye. Motion carried for Mary Lundquist as Vice-President.

Treasurer – Mary Lundquist nominated Karie Kehn as Treasurer. Susan Moll seconded the nomination. No other nominations. Unanimous. Karie Kehn as Treasurer.

Clerk – Karie Kehn nominated Susan Moll as Clerk. Patti Sparapani seconded the nomination. No other nominations. Unanimous. Susan Moll as Clerk.

Motion by Kehn/Moll to adopt the resolution designating public depository and authorizing withdrawal and disbursement of school district monies at the First National Bank of Niagara and Forward Financial Credit Union. Unanimous.

Motion by Kehn/Lundquist to approve to designate official notification of meetings at The First National Bank of Niagara, Forward Financial Credit Union, Marcouiller's, the school website www.niagara.k12.wi.us, and school commons area. Unanimous.

Motion by Sparapani/Moll to appoint the Business Manager, Patricia Hammill, as agent for the Wisconsin Retirement Fund. Unanimous.

Motion by Kehn/Lundquist to designate the Superintendent, Nathaniel Burklund, as authorized representative for the school lunch program. Unanimous.

Motion by Kehn/Moll to set the fourth Monday of the month at 5:30 p.m. as the time and date for monthly meetings. Unanimous.

Motion by Kehn/Moll to nominate Mary Lundquist as the delegate to the Wisconsin Association of School Boards 2017 Convention. This is Mary's fifth year as the delegate. Unanimous.

Tracy Coppens asked if the Board wanted to decide on committees right away or table them until next meeting. It was decided to them right away. Negotiations – Tracy Coppens, Ann Brasure, Karie Kehn, and Susan Moll, Budget & Finance – Susan Moll – Chairperson, Ann Brasure, and Patti Sparapani, Buildings & Grounds – Mary Lundquist – Chairperson, Tracy Coppens, and Lisa Swanson, Curriculum – Karie Kehn – Chairperson, Mary Lundquist, and Lisa Swanson, Personnel – Tracy Coppens, Chairperson – Ann Brasure, and Patti Sparapani, Policy Committee – Mary Lundquist, Chairperson, Karie Kehn, and Susan Moll

CONSENT AGENDA

Motion by Brasure/Sparapani to approve the consent agenda. Unanimous.

COMMUNICATION FROM THE PUBLIC

Correspondence – Mr. Burklund passed around a letter from Mary Hill Manor donating \$1,600 to support the school system, and a thank you from the Golden K to Ginger Anderson for forensics students performing at their meeting.

NEW BUSINESS

Graduation Date

Mr. Burklund informed the Board that graduation will be held on Saturday, May 28, 2016, at 1:00 p.m., in the high school gym.

Approve Appointment of 2016 CESA #8 Convention Representative

Motion by Moll/Brasure to approve Mary Lundquist as the 2016 CESA #8 Convention Representative. Unanimous.

Approve 66.0301 Agreement with Florence for Milissa Lundin for 2016-2017

Motion by Coppens/Lundquist to approve 66.0301 Agreement with Florence for Milissa Lundin for 2016-2017 for Food Service Consultant. Mr. Burklund reported the agreement is working out very well. Unanimous.

Approve the NEOLA Policy Guide

Mr. Burklund discussed the NEOLA Policy Guide with the Board. He said the guide offers two different options. The development of bylaws and policies is \$8,550 and the electronic publishing is \$4,900. There are many other districts who use NEOLA and like it. Motion by Sparapani/Brasure to approve the NEOLA Policy Guide and the electronic publishing. Unanimous.

Discussing the MEP Gas Information

Mr. Burklund reported if the district choses to go with MEP Gas it would be on a yearly contract and it would save the district money. The representative from MEP Gas will present the information at the next Board meeting.

Approve the Resignation of JH Girls' Basketball Coach, Miranda Cretton

Motion by Brasure/Sparapani to approve the resignation of junior high girls' basketball coach, Miranda Cretton with regret. The Board thanked her for coaching the girls'. Unanimous.

Approve the Resignation of JH Girls' Basketball Coach, Betsy Hartwig

Motion by Kehn/Sparapani to approve the resignation of junior high girls' basketball coach, Betsy Hartwig with regret. The Board thanked her for coaching the girls'. Unanimous.

Approve the Resignation of JH Football Coach, Scott Trevillian

Motion by Kehn/Moll to approve the resignation of junior high football coach, Scott Trevillian with much regret. The Board appreciated Mr. Trevillian coaching the junior high football team as he was highly respected and did a great job. Unanimous.

Discuss Interview Process

Mr. Burklund discussed the interview process with the Board. The Board asked Mr. Burklund to research how interviews are done in other districts.

Approve Changing the May 23rd Board Meeting to May 16th

Mr. Burklund asked if the Board meeting could be moved to May 24th as there is a conflict with May 16th. Motion by Kehn/Moll to approve changing the May 23rd Board meeting to May 24th at 5:30 p.m. Unanimous.

Discuss Staff Luncheon to be held on June 3rd

The Board discussed the staff luncheon for the last day of school for staff.

Approve Youth Options

Motion by Kehn/Brasure to approve the Youth Options Form for the fall of 2016. Susan Moll abstained. Motion carried.

Administrators' Report

PK-12 Principal – Mr. Trevillian reported spring sports are off and running. There were five sporting events cancelled so far. The last quarter progress reports were emailed on Friday, April 22nd. Attended an athletic director meeting which included football conference, by-laws, etc. There is a request that we go into the small division for football as the initial one so far in in the large division. The top five students and families attended the M&O Honors Banquet on Monday, April 4th. There was a NWTC meeting about transcribed credits. Mr. Ellis continues to work toward the requirements for the class. Have been working on the junior high/high school schedules with Mrs. Petschar and Mrs. Oratch and is coming together nicely. The Wisconsin Forward Testing has been completed. At the WIAA Annual Meeting there was a chance to voice concerns and it was good networking. National Honors Society members were selected and the banquet was held on Sunday, April 24th. On Sunday, May 8th there was a banquet in De Pere, Wisconsin, for the Kohl's Excellence scholarship recipient.

Superintendent – Mr. Burklund reported Scott Russell is working with Markell on replacing ceiling tiles and textbooks that were damaged from leaking roof. The new phone (VOIP) system is up and running. The weekend of May 14th is the projected date to remove the air units off of the roof. Tweet-Garot and Van Ert are in the building working on their contracted projects. The faulty coil has been replaced and this was above and beyond the scope of the project. Tweet-Garot was able to save us approximately \$1,500 from original quote. Have been meeting with Scott and Terry to discuss teaching assignments and class sizes. Continuing to work on developing a Mentor/Advisor program for students 6-12 and will be assigning a teacher to help guide the students through their academic career. Continuing to collaborate with other district administrators on salary compensation models that will move away from the steps and lanes. In the process of promoting higher education to younger teachers that are looking to enter into further education or a Master's Program. Working with Cecil on starting to get the summer crew aligned for the summer work ahead. Attended the Herb Kohl Foundation Honor Ceremony for the Excellence recipient and the National Honor Society banquet. Continuing to meet with NABA and NASCF. Went to Three Lakes to take a tour of the Fab Lab. The week of May 3rd will be attending a WASDA Educational Conference in Appleton. Captured \$4,603 in grant money for technology training. NSight Telephone Company was here to video staff and students on our purchases from the \$25,000 award. There is a fundraiser that will be going on the week of April 25th for a kindergarten student.

Enrollment Report

Mrs. Coppens reported the enrollment numbers look good.

Motion by Kehn/Moll to adjourn at 7:15 p.m. Unanimous.