

**MINUTES OF THE SCHOOL BOARD MEETING
HELD ON MONDAY, MARCH 21, 2016, AT 5:30 P.M.
HIGH SCHOOL LMC**

**PRESENT: Mrs. Coppens, Mrs. Brasure, Mr. Coates, Mrs. Kehn,
Mrs. Lundquist, Mrs. Moll, Mrs. Sparapani,
Mr. Burklund, Mr. Trevillian, Mr. Hanson, and
Mrs. Hammill**

Others Present: Members of the Staff and Community

The meeting was called to order by Chairperson Coppens at 5:30 p.m.

Roll call was taken with all members present as mentioned above.

Motion by Coates/Kehn to approve the consent agenda. Unanimous.

NEW BUSINESS

Approve Youth Options Form for Fall of 2016

Motion by Kehn/Coates to approve Youth Options for 4 students for the fall of 2016. Unanimous.

Approve CPI-U .12% Increase Total Base Wages for 2016-2017 for NEA

Motion by Coates/Kehn to approve CPI-U .12% increase total base wages and to add additional steps for the 2016-2017 school year. Tracy Coppens – aye, Ann Brasure – aye, Derrell Coates – aye, Karie Kehn – aye, Susan Moll – aye. Mary Lundquist and Patti Sparapani abstained. Motion carried.

Approve CPI-U .12% Increase Total Base Wages for 2016-2017 for NESPA

Motion by Kehn/Brasure to approve CPI-U .12% increase total base wages for 2016-2017 for NESPA and to add additional steps for the 2016-2017 school year. Unanimous.

Approve NEOLA Policy Guide

Mr. Burklund reported everyone has a folder in their board packet. There are 80-90 policies that are necessary to have in a district. The electronic form would be on the website for all families. Motion by Sparapani/Kehn to table. Unanimous.

Approve Reinhart for Food Distribution

Mr. Burklund reported Reinhart has more food options than Sysco and it is less expensive. Motion by Brasure/Sparapani to approve Reinhart for food distribution. Unanimous.

Enrollment Report

The enrollment remained the same.

Future Meetings

The next School Board meeting will be held on Monday, April 25, 2016, at 5:30 p.m. It is the reorganizational meeting. The school board election will be held on Tuesday, April 5, 2016.

Administrators' Report

Business Manager – Mrs. Hammill reported the Schneider bill number 4 was paid in the amount of \$152,588.00. Reimbursement requests were made to DPI for Title I A and Title II A. Worked on a number of spreadsheets with payroll schedules. Reviewed revenue and expenditure budgets before and after end of month February to stay updated on current budgetary situation with four months left of the fiscal year. Working on budget amendments to IDEA Flow Through to submit to DPI.

Director of Pupil Services – Mr. Hanson reported he is continuing to meet regularly with Ms. Hood regarding STAR assessment data to analyze the data from the results. Communicating with eduCLIMBER on the process of uploading data and began sharing data with eduCLIMBER, correction errors, scheduling staff in-service training for March 24th. Educator Effectiveness – completed “mini observations” with teachers that are in evaluation year. Development Days were held on March 11th for children residing within the district that will turn 3 by September 1st. There were nearly 40 children screened. It was a long and very busy day and the staff did a great job. Family Literacy Night was held on March 2nd and it was a great success. Approximately 300 people attended the event. Many positive comments were received.

Principal – Mr. Trevillian reported he has attended the weekly common planning meetings with 7-12 teachers, continued daily activities of monitoring student behavior, observation, lunch room duties, addressing student and parent concerns. Winter sports are complete with most spring sports starting practice. Quarter 3 ended Friday and report cards will be sent at the end of the week. The district hosted the M&O Academic Bowl and out of ten teams Niagara placed 2nd. The M&O Academic Banquet will be held on April 4th. Attended both the Northern Lakes and M&O athletic director meetings. Major topic is the Mega football conference. The NWTC meeting with transcribed credits for welding is in progress. There has been discussion on AP classes. The ACT/ACT Aspire has been completed by all juniors. Elementary Literacy Night was a huge success.

Superintendent – Mr. Burklund reported he is continuing to meet with Scott Russell on the continuous building work. The new phone (VOIP) system will be up and running after spring break. Energy Controls and Design is done with the automated heating system. Schneider is working with Markell in regard to fixing and replacing some of the water damaged items. The removal of the air conditioners might be delayed as the road restrictions are on. Working to develop a Mentor/Advisor Program for students 7-12. This entails assigning a teacher to help guide the students through their academic career. Continuing to communicate with Scott in regard to athletic programs offered by the district. Looking at the conference realignment for football and the pros and cons of the

small 11 division vs. the large 11 division. Implemented a wellness challenge with the staff. This challenge is one of many developed by M3. Over 25 staff members have joined. The district will receive about \$1,650 from the consortium toward health and wellness. Continuing to communicate with Patty in regard to future funding and possibility of hiring new staff due to numbers that have increased in specific grade levels. In the process of obtaining quotes for carpet cleaning for the summer work rather than purchasing a new cleaner and obtaining quotes for finishing the new gym floor. Tweet Garrot is going to replace the faulty coil. This is an additional cost to our energy project. Family Literacy Night was very successful. Looking to offer NWTC transcribed credits through our Metals program with Mr. Ellis. Met with Stu Waller in regards to NEOLA Policy Guide. The Developmental Screen Day on March 11th was a success. Almost forty 3-5 year olds participated. Continuing to promote the district monthly on the radio with Aaron Harper.

Motion by Coates/Kehn to go into closed session at 6:44 p.m. Unanimous.

Motion by Kehn/Moll to go into open session at 7:26 p.m. Unanimous.

Motion by Sparapani/Brasure to adjourn at 7:26 p.m. Unanimous.