

## **MINUTES OF THE NIAGARA BOARD OF EDUCATION REGULAR MEETING**

Held on Wednesday, November 13, 2024, at 4:00 p.m.

Niagara High School, Room 113

**PRESENT: Mrs. Teresa Clement, Mrs. Lisa Swanson, Mrs. Kim Dumke, Mr. Joe Champeau, Mr. Brock Payette, Mrs. Debra Tauriainen**

**ABSENT: Mrs. Karie Curran**

**OTHERS PRESENT: Nathaniel Burklund, Shawna Lindow, Rachael Butler, Scott Trevillian, Terry Hanson, Sherri Petschar, Ginger Anderson**

The meeting was called to order by Clement at 4:01 p.m.

Roll call was taken with members present as mentioned above.

Motion by Swanson/Tauriainen to approve the consent agenda. Unanimous.

### **COMMUNICATION FROM THE PUBLIC**

#### **Correspondence**

1. Thank You from Karen's Pantry for the Food Drive Contributions
2. Thank You from Niagara Rescue Squad for Use of the Building

#### **Gifts, Grants and Bequests**

- No gifts, grants, or bequests to report

#### **Public Appearances**

- No public appearances to report

#### **Approve Rachael Butler as an authorized signer on the district's safety deposit box**

Motion by Swanson/Dumke to approve Rachael Butler as an authorized signer on the district's safety deposit box. Unanimous.

#### **Remove Kerri Oratch as an authorized signer on the district's safety deposit box**

Motion by Tauriainen/Swanson to Remove Kerri Oratch as an authorized signer on the district's safety deposit box. Unanimous.

#### **Approve IncredibleBank Online Access for Jamie Tinti**

Motion by Clement/Swanson to Approve IncredibleBank Online Access for Jamie Tinti. Unanimous.

**Approve Jamie Tinti as Authorized Signer on Petty Cash account at Nicolet Bank**

Motion by Tauriainen/Swanson to Approve Jamie Tinti as Authorized Signer on Petty Cash account at Nicolet Bank. Unanimous.

**Approve Jamie Tinti as an authorized signer on Checking, Savings, and CD accounts at Forward Financial Credit Union**

Motion by Champeau/Tauriainen to Approve Jamie Tinti as an authorized signer on Checking, Savings, and CD accounts at Forward Financial Credit Union. Unanimous.

**Part-Time Custodial Position**

The Board discussed the need for an additional part-time custodian for the evening hours. A part time position will be posted.

**Transportation Coordinator**

The Board discussed the vacant transportation coordinator position.

**Approve One (1) Start College Now Application**

Motion by Clement/Swanson to approve One (1) Start College Now Application. Unanimous.

**Approve the Resignation of Gayle Zychowski, Administrative Services Coordinator**

Motion by Clement/Swanson to approve the resignation of Gayle Zychowski, Administrative Services Coordinator. Unanimous.

**2025 Spring Election**

Mr. Burklund reviewed the information and deadlines for the upcoming spring school board election.

**Board Member Salary Refusal**

Mrs. Lindow discussed the Board Member Refusal of Salary form; this must be completed by November 30, 2024, for the following calendar year.

**WASB Administrative Evaluation**

Mr. Burklund discussed the WASBO Administrative Evaluation tool.

**Fund 46 Certificate of Deposit**

Mrs. Lindow discussed that the CD is up for renewal and will renew for another nine months.

**PrudentRx**

Mrs. Lindow discussed the inclusion of PrudentRx in the district's health insurance plan, which will take effect on January 1, 2025. PrudentRx is a program designed to reduce specialty medication costs by assisting plan members in accessing manufacturer copay assistance programs.

**District Lockdown**

Mr. Burklund discussed the district lockdown drill on Thursday, November 7, 2024. Mr. Burklund also discussed the lockdown evaluation that will be submitted to the state.

## **ADMINISTRATOR REPORTS**

### **Finance Manager**

Mrs. Lindow reviewed Special Education aid preliminary allocation and the payment schedule of this aid.

### **Director of Pupil Services**

Mr. Hanson reviewed the highlights of the Pupil Services Report, including:

- Early childhood developmental screening.
- Attendance at the CESA 8 reading teachers' networking meeting.
- Collaboration with NUDL teams – The teams have been meeting to discuss entering targeted students into MyImpact and conducting Trial 1 data collection, focusing on student engagement.

### **Principal**

Mr. Trevillian reviewed the highlights of the Principal's Report, including:

- Attendance at the WADA state conference.
- Participation in a combined M&O Principal and Athletic Director meeting, where coaches' suggestions from the kick-off meetings were reviewed, along with discussions on various other informative topics.
- Conclusion of Term 1.
- The fall awards banquet, scheduled for Sunday, December 8, 2024, where awards will be presented for cheerleading, volleyball, football, and cross country.

### **Superintendent**

Mr. Burklund reviewed the highlights of the Superintendent's Report, including:

- Attendance at the WiRSA conference, which focused on energy and a potential audit that could provide opportunities for savings.
- A thank you to bus drivers for their assistance in conducting a successful evacuation drill.
- The passing of the referendum and attendance at the Board of Canvassers meeting.
- A very well-attended Veterans Day program, which received many favorable remarks from the community.
- Schools' participation in the Christmas Village project and the growing excitement around the event.

### **Future Meeting**

Wednesday, December 18, 2024, at 5:00 p.m. – Regular School Board Meeting, in room 113.

Motion by Tauriainen/Swanson to adjourn at 5:02 p.m.