

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING
MONDAY, DECEMBER 17, 2018, AT 5:30 P.M.
HIGH SCHOOL LMC**

PRESENT: Mrs. Coppens, Ms. Kehn, Mrs. Moll, Mrs. Sparapani, Mrs. Swanson, Mr. Burklund, Mr. Trevillian, Mr. Hanson, and Mrs. Lindow

OTHERS PRESENT: Kerri Oratch, Nicole Anderson, Renae Colenso, and Ben Laarman

The meeting was called to order by Mrs. Coppens at 5:31 p.m.

Roll call was taken with members present as mentioned above.

Motion by Swanson/Moll to approve the agenda. Unanimous.

COMMUNICATION FROM THE PUBLIC

Correspondence – No correspondence submitted.

Middle School Washington DC Trip

Nicole Anderson provided information regarding the Middle School Washington DC trip. The trip will be in June of 2020. Ms. Anderson discussed that the trip is being hosted by World Classrooms. She also discussed the cost of the trip for both parents and students and the itinerary.

Potential Spanish Service Trip

Mrs. Colenso reviewed the service trip to the Dominican Republic that took place in June of this year. She also discussed possible destinations for the next service trip and presented sample itinerary for the trip.

Philadelphia Service Trip

Mr. Laarman provided information regarding the service trip scheduled for July 2019, to Philadelphia. He discussed the travel plans as well as the itinerary for the trip. Mr. Laarman is working with the Center for Student Missions for the trip.

Approve Second Reading of the Updated NEOLA Policies

Motion by Kehn/Moll to approve the second reading of the updated NEOLA Policies. Unanimous.

Approve First Reading of the Updated NEOLA Policy 8305

Motion by Sparapani/Swanson to approve the first reading of the updated NEOLA Policy 8305. Unanimous.

Approve Compensation Schedule for Extra-Curricular Events

Motion by Swanson/Sparapani to approve the compensation schedule for extra-curricular events. Unanimous.

Approve Contract with ABLÉ Speech-Language & Learning Center for the 2018-2019 School Year

Motion by Moll/Swanson to approve the contract with ABLÉ Speech-Language & Learning Center for the 2018-2019 school year. Unanimous.

Approve Staff Technology Acceptable Use and Safety Agreement

Motion by Sparapani/Moll to approve the Staff Technology Acceptable Use and Safety Agreement. Unanimous.

District Lockdown Drill

Mr. Burklund discussed the district lockdown drill that took place on Tuesday, December 11, 2018. ACT 143 requires that before January 1, 2019, and before each January 1 thereafter, each school board and the governing body of each private school shall ensure that, at each school building regularly occupied by pupils, pupils are drilled, at least annually, in the proper response to a school violence event in accordance with the school safety plan in effect for that school building.

Safe Schools Plan

Mr. Burklund discussed the Safe Schools Plan, updates have been made and will be sent to the Department of Justice as it is a requirement of the Safety Grant.

Approve the 2018-2019 Safe Schools Plan

Motion by Kehn/Moll to approve the 2018-2019 Safe Schools Plan. Unanimous

Approve One Request for Tuition Waiver Due to Move

Motion by Kehn/Moll to approve one request for a Tuition Waiver due to move. Unanimous.

Approve Interest Proposal for Investment Account

Motion by Kehn/Moll to approve the Forward Financial Interest Proposal for Investment Account. Unanimous.

Natural Gas Procurement Savings Agreement

Mr. Burklund and Mrs. Lindow discussed that the agreement will begin on November 1, 2019.

Administrators' Reports

Business Manager – Mrs. Lindow reported she completed the School Level Reporting budget that was due to the DPI. She also reported that she attended the Wisconsin Association of School Business Officials, Winter at a Glance Conference in Middleton. Other items Mrs. Lindow reported in include:

1. Changes to Flexible Spending and Health Reimbursement accounts
2. Continue to work on 5-year plan

Director of Pupil Services – Mr. Hanson reported that the annual Medicaid Cost Report has been completed and he continues to update and monitor federal budgets, Title and IDEA. He also reported that he is working with CESA 8 to provide Non-Violent Crisis Intervention training for our staff during the January 18, 2019, in-service. Other items Mr. Hanson reported on include:

1. Participated with Mrs. Smith in two virtual meetings about Kids Read Now program.
2. Collaboration teams have been established for the year
3. Completed meetings with teachers on their beginning year SLO and PPG

Principal – Mr. Trevillian reported that he has completed the first round of Mini-Observations for teachers in an evaluation year and is moving on to those in supporting years and formal observations. He also reported that winter sports are in full swing and he continues on spring sports schedules as well as fall and winter schedules for next school year. Other items Mr. Trevillian reported on include:

1. Seal-A-Smile was here for students in grades 4K-12
2. Hi-Q team members have been selected
3. Blood Drive was conducted on December 12, and was a success
4. Elementary Holiday Program was held on December 14

Superintendent – Mr. Burklund reported that the District Threat Assessment Team met and the District Lockdown drill was held on December 11. He also reported that the majority of the new camera system is up and running and new doorway locks and magnetic locks will be installed. Other items Mr. Burklund reported on include:

1. Smart panel installation continues
2. Updates have been made to the Safe Schools Plan
3. Working on DOJ upload of safety documentation
4. Working on Library Media Plan

Motion by Moll/Kehn to adjourn at 7:09pm. Unanimous.