

Annual Meeting Minutes

<p style="text-align: center;">SCHOOL DISTRICT OF NIAGARA HIGH SCHOOL LMC MONDAY, OCTOBER 22, 2018 - 5:30 PM</p>

Call to Order – Board of Education President

Mrs. Coppens called the meeting to order at 5:30 pm.

Election of Chairperson

Mr. Burklund nominated Mrs. Coppens as chairperson for the Annual Meeting. Motion by Kehn/Sparapani to elect Mrs. Coppens as chairperson for the Annual Meeting. Unanimous

Read and approve the minutes of the 2017-2018 Annual Meeting

Motion by Kehn/Moll to dispense with the reading of the 2017-2018 Annual Meeting Minutes of Monday, October 23, 2017, and approve the minutes. Unanimous.

Reports of the District including Financial Report & Audit Summary for 2017-2018

The Financial Report & Audit Summary was summarized by Business Manager, Shawna Lindow. Beginning equity as well as revenues and expenses were discussed for Fund 10, Fund 27, Fund 38, Fund 50, and Fund 80.

Report of Superintendent of Schools

Mr. Burklund reported that the Master Schedule is in place for the 2018-2019 school year. A new District Administrative Assistant and Business Manager have been hired as well as an additional special education aide for the 2018-2019 school year and two new kitchen staff members. We will begin to share the Business Manager position with Florence School District and will continue to contract with Florence for Mrs. Lundin's service and purchase Occupational Therapy services from Florence.

This year we have done a lot of work on grants, having been award approximately \$180,000 which far exceeded last year's total of \$42,000. Mr. Burklund continues to get information on pricing on upcoming needs for the district that may result in a fall 2019 referendum.

Mr. Burklund continues to work with Mr. Cretton on the oversight of building and grounds. Updates have been made to the camera system and the fencing around the elementary playground and new door locks, glass film, and additional fencing are forthcoming. A new school bus was purchased and new technology continues to be implemented with the purchase of iPads, laptops, and new Smart panels.

Mr. Burklund reported that enrollment has dropped slightly due to families moving from the area. Open enrollment is currently at 92 students. We have seen an increase in

college readiness courses as well as an increase in students participating in the Start College NOW and Early College Credit Programs. The district continues to collaborate with the Niagara Area Business Association and we look forward to continuing to work with the Lions Club and the Niagara Area Scholarship Foundation.

Mr. Burklund is excited for the growth that the school year will bring to the students and staff and looks forward to continuing the expansion of opportunity for our students and providing the best education that will prepare them to be college and career ready.

Presentation of the Proposed Budget for the 2018-2019 School Year.

Mrs. Lindow presented the proposed budget for the 2018-2019 school year. She explained reasons for the change in the fund balance, citing lack of Special Education reimbursement, less general aid funding, and declining enrollment.

Levy a tax in accordance with the proposed budget to levy taxes in the amount of \$1,493,437 with a levy rate of .01083098.

Resolution A: To approve the Fund 10 tax levy in the amount of \$1,290,462.

Motion by Swanson/Neuens to approve the Fund 10 tax levy in the amount of \$1,290,462. Unanimous.

Resolution B: To approve the Fund 38 tax levy for debt service in the amount of \$172,975.

Motion by Brasure/Kehn to approve the Fund 38 tax levy for debt service in the amount of \$172,975. Unanimous

Resolution C: To approve the Fund 81 (Community Service) tax levy in the amount of \$30,000.

Motion by Neuens/Moll to approve the Fund 81 (Community Service) tax levy in the amount of \$30,000. Unanimous.

School lunches and breakfasts

Resolution D: To authorize that the Niagara School District continues the school lunch and breakfast program.

Motion by Brasure/Kehn to authorize that the Niagara School District continues the school lunch and breakfast program. Unanimous.

Legal Proceedings

Resolution E: To authorize prosecution or defense of any action or proceedings in which the School District is interested.

Motion by Kehn/Moll to authorize prosecution or defense of any action or proceedings in which the School District is interested. Unanimous.

Board Member Compensation

Resolution F: To approve the annual salary for the members of the Board of Education of \$1,600 per member.

Motion by Kehn/Brasure to approve the annual salary for the members of the Board of Education of \$1,600 per member. Unanimous.

Resolution G: To approve that the members of the Board of Education be reimbursed for actual and necessary expenses when traveling in the performance of duties as a School Board Member.

Motion by Kehn/Neuens to approve that the members of the Board of Education be reimbursed for actual and necessary expenses when traveling in the performance of duties as a School Board Member. Unanimous.

Real Estate

Resolution H: To authorize the school board to buy and sell real estate necessary for school district purposes.

Motion by Kehn/Swanson to authorize the school board to buy and sell real estate necessary for school district purposes. Unanimous.

Textbooks

Resolution I: To approve that the School District of Niagara continue to provide free textbooks and that pupils be charged only for the loss or destruction of the same.

Motion by Brasure/Moll to approve that the School District of Niagara continue to provide free textbooks and that pupils be charged only for the loss or destruction of the same. Unanimous.

Transportation

Resolution J: To authorize the district to continue to transport all students residing in the District to school who are required to be transported to the District under the laws of the State of Wisconsin and in the manner as required by said laws.

Motion by Kehn/Sparapani to authorize the district to continue to transport all students residing in the District to school who are required to be transported to the District under the laws of the State of Wisconsin and in the manner as required by said laws. Unanimous.

Short-Term Borrowing

Resolution K: To authorize the district to borrow money as in the past on a temporary basis for cash flow purposes per requirements of WI State Statute.

Motion by Kehn/Sparapani to authorize the district to borrow money as in the past on a temporary basis for cash flow purposes per requirements of the WI State Statute. Unanimous.

Annual Meeting Date

Resolution L: To authorize the Board of Education to establish August 19, 2019, as the date for the 2019-2020 Annual Meeting.

Motion by Swanson/Brasure to authorize the Board of Education to establish August 19, 2019, as the date for the 2019-2020 Annual Meeting.

Adjournment

Motion by Kehn/Moll to adjourn at 6:20 pm. Unanimous.