

**MINUTES OF THE SCHOOL BOARD MEETING  
HELD ON MONDAY, JANUARY 29, 2018, AT 5:30 P.M.  
HIGH SCHOOL LMC**

**PRESENT:** Mrs. Coppens, Ms. Kehn, Mrs. Lundquist,  
Mrs. Moll, Mrs. Sparapani, Mrs. Swanson, Mr. Burklund,  
Mrs. Lindgren, Mr. Trevillian, and Mr. Hanson

**EXCUSED:** Mrs. Brasure

**OTHERS PRESENT:** Maggie Lanthier, Staff, Students, Parents, and  
Members of the Community

The meeting was called to order by Chairperson Coppens at 5:34 p.m.

Roll call was taken with members present as mentioned above.

Motion by Kehn/Swanson to approve the consent agenda. Unanimous.

**COMMUNICATION FROM THE PUBLIC**

**Correspondence** – Mr. Burklund passed around a thank you from Kingsford School District thanking Sherri Petschar and the Niagara Schools for all the support they have received.

**BOARD COMMITTEE REPORTS**

**Legislative – WASB Convention Report**

Mr. Burklund reported last week Mrs. Coppens, Mrs. Moll, Mrs. Lundquist, and myself attended the WASB School Convention. There is a lot of learning and always come back with new ideas. Mrs. Coppens reported there were good speakers and a lot of new information.

**NEW BUSINESS**

**Discuss 2017 Audit, Scott Sternagen from Schenck**

Scott Sternagen discussed there will be a new standard next year to report on, the fund balance is 16% and should be around 20 – 25%, the cash reconciliation needs to be addressed sooner, there is a good working relationship, and the operating budget is strong.

**Presentation from Students who attended Isle Royale Trip**

The 7<sup>th</sup> grade Isle Royale Education Program (IREP) students (Riley Ciepalowicz, Joe Geldmeyer, Kiley Johnson, Keira Maki, Tony Phillips, Abigail Richtig, Eddie Swanson, and Abbey Tripp) with their teacher Ms. Nicole Anderson presented to the school board their August 2017 trip to Isle Royale National Park. The trip included two nights at Clam

Dam in Danbury, Wisconsin and four days and three nights at Isle Royale National Park on Isle Royal. The students PowerPoint presentation included an overview of their trip activities, science learning experiences, favorite highlights and memories, and concluded with their homework assignment “The Island through Different Eyes” art projects. Ms. Anderson concluded the presentation by informing the board that this year’s trip was relatively cost free to the district, but cost changes will be coming from the foundation that runs IREP. Ms. Anderson stated that she has been approached by community organizations that would like to make donations to this trip and hear from the students about their experiences on Isle Royale.

**Approve the Number of Regular & Special Education Spaces Available for Open Enrollment for the 2018-2019 School Year**

This is an annual approval needed in January for DPI. Motion by Kehn/Moll to approve the number of regular & special education spaces available for the 2018-2019 school year. Unanimous.

**Approve Semester Exam Attendance Waiver Policy for Student Handbook**

Motion by Swanson/Kehn to approve the semester exam attendance waiver policy for student handbook with changing G. 3 & 4 from should to will. Unanimous.

**Approve 2017 Audit**

Motion by Sparapani/Kehn to approve 2017 audit. Unanimous.

**Approve Resolution to Start School Before September 1, 2018**

**“Be it resolved that the Board of Education of the School District of Niagara approve our request for waiver for the 2018-2019 school year**

Motion by Swanson/Kehn to approve the resolution to start school before September 1, 2018. Mr. Burklund discussed this is the second year in a row to try to do the waiver. Starting school earlier is best for the students and district. It can easily be denied by DPI.

**Approve the First Reading of Updated NEOLA Policies**

Mr. Burklund reported the committee met before the meeting to review the updated policies. Motion by Sparapani/Moll to approve the first reading of updated NEOLA policies. Unanimous.

**Approve the Retirement of Administrative Assistant, Debbie Lindgren**

Motion by Kehn/Moll to approve the retirement of administrative assistant, Debbie Lindgren with deep regret. Unanimous.

**Administrators’ Report**

**Director of Special Education** – Mr. Hanson reported he attended the joint Special Education Directors, Title I, and Principals meeting at CESA #8 with Mrs. Smith and Mr. Trevillian. Main focus was providing guidance and direction for the development of the

Districts ESSA plan which will be completed this spring. Child Development Day will be held on Tuesday, February 27, 2018, for children ages 3 and 4 not currently enrolled in school. Amended Title I and IDEA budgets and submitted quarterly federal funding claims and amended the quarterly cost reports and completed annual Medicaid Cost Report. Participated in an online meeting regarding updates to My Learning Plan.

**Principal** – Mr. Trevillian reported that the school Geography Bee and Spelling Bee were both held. Mrs. Petschar has been preparing students for academic planning and class selection. Winter sports seasons are going well. Parents' nights have been completed. Sprite Night was done on January 19<sup>th</sup>. Continuing to work on spring sports schedules, as well as fall and winter sports schedules for next year. At the Wellness Committee meeting it was decided to have a staff challenge again this year. Exams have been completed and grades will be going out by the end of the week.

**Superintendent** – Mr. Burklund reported he is continuing to split the morning supervising of the weight room with Mr. Laarman. Helped judge the Geography Bee with Mrs. Hartwig. The staff had a lot of fun on January 12<sup>th</sup> for Alumni Day. Lynn April was here on January 19<sup>th</sup> to help staff dig deeper into the INSPIRE portal of ACP and Career Cruising. On January 19<sup>th</sup> the staff visited the Verso Mill, as it is a great way to connect business and education. Last spring a writing grant was applied for through SRI/Madison Writing Company. Our district was 1 out of 4 to receive the grant. The Title IV Grant will be available in January or February. Have been working with Deb Jodocy on the CEP eligibility for another 4 years. The food service audit went very well with very good reviews. The district should soon see the reimbursement from Medicaid claiming that is still due to us. Worked on policy updates and revision. Tim Banek will be here in a couple of weeks to go over update 27-1. Our high school will see a presentation "It Can Wait" on May 2<sup>nd</sup>. The Great Eight Games are the weekend of February 17<sup>th</sup>. Completed a Safe Routes to school Grant Application through Bay Lake. Career Day is going to be held on January 26<sup>th</sup>. There is a full line up of professionals and post-secondary presenters scheduled. Staff fitness challenge is starting and this the third challenge for the staff. The NABA Candlelight Snowshoe and ski event will be held on Saturday, February 3, 2018.

Motion by Moll/Kehn to adjourn at 6:43 p.m. Unanimous.